



# Petworth Town Council

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15<sup>th</sup> June 2018

To All Town Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL ON THURSDAY 21<sup>st</sup> JUNE 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM**

MELANIE KITE  
CLERK

## AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Telephones, fire exit & recording of the meeting.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**  
To approve and sign minutes of the Annual meeting held on 17<sup>th</sup> May 2018 (**Appendix 1**)
5. **MATTERS ARISING**  
To consider matters arising from the meeting not already on this agenda

**6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that a request should be submitted no less than 48 hours prior to the meeting.**

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. REPORT FROM DISTRICT AND COUNTY COUNCILLORS**

To receive reports from West Sussex County Councillor, Cllr Janet Duncton and District Councillor, Cllr Eileen Lintill.

**8. TO RECEIVE REPORTS FROM THE COMMITTEES**

**(a) Finance and General Purposes Committee.**

To accept the Minutes of the meeting on 15th May 2018 (**Appendix 2**)

To agree on the grant award of £250 to the Petworth Festival as proposed by fGP committee

**(b) Highways, Traffic and Planning Committee**

To accept the Minutes of the meeting of 9<sup>th</sup> May 2018 (**Appendix 3**)

**(c) Open Spaces Committee**

To adopt the Minutes of the meeting held on 25<sup>th</sup> April 2018. (**Appendix 4**)

To agree to replace the solid side with a half window in the bus shelter on Station Road.

To agree for HJS Landscapes to undertake the clearance of vegetation on Grove Lane wall in preparation of it being repaired.

**9. TO RECEIVE UPDATES FROM WORKING PARTIES AND GROUPS**

**a) Petworth Business Association**

To receive a report on the PBA's project to minimise the use of plastics in Petworth.

**b) Neighbourhood Development Plan**

To receive the results of the referendum; adopted by SDNPA planning meeting – 12<sup>th</sup> July

To generally discuss taking up the recommendations and how to use the plan in all future planning applications, highways and services projects.

**c) Traffic, Bus and Highways**

To receive an update from Cllr Scallon.

**10. BARTON LANE NAME SIGNAGE**

Update as to who sanctioned the removal of the 's'.

**11. WW1 CENTENARY CELEBRATIONS**

- Motion: should Petworth Town Council sponsor a centenary beacon and if so where should this be placed.
- Motion: To decide which 'Silent Soldiers' the council wishes to sponsor
- Motion: Does the Town Council wish to have 'Silhouette Soldier', if so how many.
- To discuss the plans and schedule for Armistice Day: parade, War Memorial, times for road closures,

- music / town band
- Church Bell Ringers

**12. RIGHT TO BID – THE OLD BAKERY**

Motion: to discuss whether the Petworth Town Council should submit a Community Right to Bid on the Old Bakery building

**13. PETWORTH VISION**

To receive a statement from the Clerk and the Chairman of Council.

**14. ITEMS FOR THE NEXT AGENDA**