



Petworth Town Council

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15th March 2019

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 21st MARCH 2019 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM

Melanie Kite

MELANIE KITE
CLERK

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

Reminder about mobile phones, the fire exit and the meeting is being recorded.

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

4. PETWORTH PRIMARY AFTER SCHOOL BOOK CLUB

The after-school book club received a grant from the Petworth Town Council in November 2018. Clare Wiggs, Mr. Galvin Head teacher and 4 book club members will present on the book clubs first 6 months and future ideas.

5. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on 21st February (**Appendix 1**)
6. **MATTERS ARISING FROM THOSE MINUTES**
To discuss matters arising from those Minutes not otherwise stated in the agenda
7. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
 - (a) items not on the agenda.
Please be advised that a request should be submitted no less than 48 hours prior to the meeting.
 - (b) about business on the agenda at the discretion of the Chairman.
Meeting re-convenes
8. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.
9. **FINANCE AND GENERAL PURPOSES COMMITTEE.**
To accept the Minutes of the meeting of 19th February 2019 approved at the finance meeting on 19th March (**Appendix 2**)
To receive an update from Cllr Copus on the council's finances
To receive and accept the recommendation on grant applications from Petfringe, The Petworth Festival and Petworth Gardeners Club
10. **HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE**
To accept the Minutes of the meeting of 13th February 2019 (**Appendix 3**)
Cllr Rogers to inform the members of any specific applications or planning related information from the last planning meeting.
11. **OPEN SPACES**
To approve the Minutes of the meeting of 6th February 2019 (**Appendix 4**)
Cllr Hanauer to inform the council of any specific issues that arose from the last Open Spaces meeting.
To consider and accept the proposal for an allotment rental increase from April 2020. (**Appendix 5**)
12. **TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS**
 - a) **Petworth Business Association**
Cllr Kemp.
 - b) **Traffic Calming working group**
Cllr Scallon.
 - c) **Leconfield Hall**
Cllr Fynes and Cllr Peet
 - d) **Petworth Sports**
Cllr Thorpe, Cllr Peet
 - e) **Petworth Gardening**
 - f) **Petworth Tourism**
13. **LOCAL ELECTIONS**
A briefing on the local elections

14. ANNUAL TOWN MEETING
Date of meeting Friday 24th May 2019.

15. NEXT FULL COUNCIL MEETING (Information Only)
Thursday 18th April.

**** End of Agenda ****