



# Petworth Town Council

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Dear Cllr

I HEREBY GIVE NOTICE that a meeting of the **PETWORTH TOWN COUNCIL** will be held on **Wednesday 19<sup>th</sup> April 2017** in **PETWORTH TOWN COUNCIL OFFICES** commencing at 7.30pm.

Yours sincerely

*Chris Kemp*

Chris Kemp  
Chairman

## Agenda

1. Representations by the public

Members of the public may ask the Chairman for permission to address Council. Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

Inspector Kris Ottery, regarding lorries in Petworth  
Judith Spencer, Gardeners Club

2. Apologies for absence

3. Declarations of interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with THE LOCALISM ACT 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. District and County Councillors

To receive reports from District and County Councillors

5. Chairman's Report and other Announcements on matters requested

**Bus Shelter** – Progress Report

**Farmers Market** – Cllr Kemp, Copus first year up-date

**Allotments** – Update on payments and inspections

**Skate Park**- Progress report Cllrs Hanauer and Peet

**Highways and Traffic** – Lorry signage update Cllr Peet, Hanauer recent meeting with Highways

**Boys School** Update Cllr Kemp – condition 29 – This is a development of private residential dwellings on the outskirts of the town of Petworth. Therefore a work of art on the site would not be of benefit to the general public.

**De-fib's** - Update on monitoring Cllrs Meakin, Smith, Fynes.

**Sports Ground** – New lease (paperwork to follow) general update from Task and Finish group

**Annual Meeting** – Update

**War Memorial** – Approval of the document **Appendix A**

**Fire extinguisher quotes** – Approval of quote passed at finance meeting

**Social Media and Email Policy** – Approval of the policy **Appendix B**

**A Board Policy** – For approval **Appendix C**

**Poster and Banner Policy** - To be discussed

**Health and Safety Training Event** – **Appendix D**

**Petworth in Bloom** – To consider the proposal/suggestions made by Judith

**Staffing**- Update Rosa Pawsey

**Councillor Co-option**

**Seaford College** – **Appendix E**

6. To confirm the minutes of the previous council meeting 16<sup>th</sup> March 2017
7. Matters Arising from previous minutes not already on this agenda  
Councillors' opportunity to raise matters from the previous minutes not already on this agenda
8. **To receive Reports**
  - (a) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation
  - (b) Minutes of the previous finance meeting 14.2.17 **Appendix F**
  - (c) Highways, Traffic and Planning Committee - minutes from the previous meetings 27.2.17 13.3.17 27.3.17 **Appendix G**  
Meeting with Robert Ansley SDNPA planning re Rotherlea Cllr Kemp
  - (d) Open Spaces Cllr Hanauer – minutes from previous meetings 22.2.17 **Appendix H**
  - (e) Vision Group Cllr Fynes
  - (f) Neighbourhood Plan Cllr Pawsey
  - (g) Farmers Market Cllr Copus
  - (h) Petworth Business Association
9. To consider other items at the Chairman's discretion