

# PETWORTH TOWN COUNCIL

## MINUTES OF A MEETING OF THE HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE HELD ON MONDAY 22 FEBRUARY 2016 IN THE TOWN COUNCIL OFFICE AT 7 PM

**Cllrs Present:** Mr Rob Evans (Chairman)  
Mr Tony Rogers  
Mrs Liz Singleton  
Mr Chris Kemp  
Mrs Carry Smith  
Mr David Burden

**Apologies:**  
Town Clerk, Mrs Rebecca Knifton  
Mr Neville Fox

P/6/16 Apologies for absence

Apologies were received from the Clerk and Cllr Fox.

P/7/16 Declarations of Interest

None

P/8/16 Representation as requested by the Chairman

**The Leconfield Hall**

The Committee agreed to hear a short address from Mr Hugo Sturt - Advisor to the Trustees of the Leconfield Hall.

Mr Sturt explained that The Trustees are proposing to apply for permission to install solar panels and a satellite dish on a section of flat roofing on the Leconfield Hall facing South West.

This is to allow live streaming of topical events into the Hall for the Community's benefit and in the case of the solar panels to help stabilise future energy costs.

Full Planning Permission and Listed Buildings Permission will be applied for in due course but Mr Sturt wanted to gauge the Committee's informal views before proceeding any further.

Funding has been secured in principle ahead of the changes in Government policy for this type of installation.

The Planning Committee commented as follows:

We feel both aspects would, in principle, be for the benefit of the whole community

However, we can only give formal feedback once a planning application has been submitted to CDC.

Councillor Kemp suggested that the full Town Council could endorse the concept at their next meeting if it becomes an agenda item, subject to detailed design considerations at a later date.

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Additional Representation: The Vicarage (otherwise known as The Rectory)

**ACTION:** The Clerk to check which is the formal address of the property.

The Chairman raised the subject of the apparent recent destruction of a line of trees within the property's boundary, on its border with The Shimmings, without any planning permission and asked for the Committee's comments and views.

Councillor Kemp informed the meeting that this had involved an overgrown long hazel hedgerow which had

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indeed been drastically pollarded outside the nesting season and was overdue to be done but the action had been carried out without going through the required planning process.

The Church Authorities have been reported for not following the proper process and this is being investigated.

Apparently the hazel will recover and regrow over a number of years and the intention is that it will then be professionally laid as a hedgerow.

The Chairman asked for this to be noted in the Minutes of this meeting.

## P/9/16 Meeting Dates

It was agreed that the next two meetings will be held on Monday 21st March and Monday 25th April at 7pm in the PTC offices.

## P/10/16 Minutes of the previous meeting

Formal Minutes of the previous meeting were not tabled because the Clerk was absent. These will be circulated either as soon as possible or at the next full Town Council meeting.

## P/11/16 Planning Applications

### [Notification of intention to fell 1 no. Beech tree \(nos. 27\).](#)

Petworth Real Tennis Club Church Street Petworth West Sussex GU28 0DT

Ref. No: SDNP/16/00674/TCA

The committee were concerned about the potential loss of these two old Beech trees even if the reason is that they are threatening the integrity of a nearby Grade 1 Listed structure. The Committee would like more information on whether there might be another way to contain the problem without requiring their total removal. The Committee would like sight of any report which may have been produced by a tree surgeon. In the meantime PTC will put forward an Objection.

Proposed by Cllr Rogers and seconded by Cllr Singleton.

**RECOMMEND** **Objection on the above grounds.**

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### [Change of use of first and part second floor from A2 \(financial and prof services\) / B1 \(business\) to C3 \(residential use\), and associated works.](#)

Market Square House Market Square Petworth West Sussex GU28 0AH

Ref. No: SDNP/16/00246/FUL

Proposed by Cllr Rogers and seconded by Cllr Singleton.

**RECOMMEND** **No Objection**

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### [Glass roofed veranda.](#)

1 Rosemary Lane Petworth West Sussex GU28 0FH

Ref. No: SDNP/15/04788/HOUS

Proposed by Cllr Evans and seconded by Cllr Smith.

**RECOMMEND** **No Objection**

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## Installation of 1 no. external fascia sign.

Dales Country Interiors Market Square Petworth West Sussex GU28 0AH

Ref. No: SDNP/16/00324/ADV

Proposed by Cllr Evans and seconded by Cllr Rogers.

**RECOMMEND** No Objection

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## Erection of two bay garage/car port and log store.

Langmead House Station Road Heath End Petworth West Sussex GU28 0JG

Ref. No: SDNP/16/00265/HOUS

Proposed by Cllr Singleton and seconded by Cllr Smith.

**RECOMMEND** No Objection

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## Double storey rear extension.

Trevornick 65 Sheepdown Drive Petworth West Sussex GU28 0BX

Ref. No: SDNP/16/00360/HOUS

Proposed by Cllr Singleton and seconded by Cllr Kemp.

**RECOMMEND** No Objection

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## Change of use from agricultural building to holiday let accommodation (revisions to approved scheme).

Shoats Farm A272 Brinksole Lane To Wakestone Lane Foxhill Petworth GU28 0HE

Ref. No: SDNP/15/06489/FUL

Proposed by Cllr Smith and seconded by Cllr Evans.

**RECOMMEND** No Objection

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## Replacement of existing signage.

Exchange House Station Road Petworth West Sussex GU28 0BF

Ref. No: SDNP/15/06309/ADV

Proposed by Cllr Evans and seconded by Cllr Singleton.

**RECOMMEND** No Objection

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## Replacement of existing west single half glazed door with fully glazed doors and installation of rooflights.

The Manse High Street Petworth West Sussex GU28 0AU

Ref. No: SDNP/15/06405/LIS

Proposed by Cllr Kemp and seconded by Cllr Rogers.

**RECOMMEND** No Objection

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## First floor extension and minor alterations to elevations of existing house.

The Old Tanneries Byworth Road Byworth Petworth GU28 0HL  
Ref. No: SDNP/15/06404/HOUS

The Committee raised concerns that the present proposals were architecturally out of scale, not in keeping with the nearby surroundings and were considered to be overdevelopment.

Proposed by Cllr Rogers and seconded by Cllr Singleton.  
**RECOMMEND** *Objection on the grounds stated above.*

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P/12/16 Decisions  
Not available for this meeting

Meeting closed – 9pm

Signed.....  
Chairman Dated