

Petworth Town Council NP steering group meeting at PTC Offices

On Tuesday 24 February 2015 at 7pm

Present

Douglas Cooper (Chair of SG)
Chris Kemp (Chair PTC)
John Riddell (Member SG)
David Burden (Cllr PTC)
Lee Scott (member SG)
Ian McNeil (potential new member SG)
Mathew Kinghan (Nexus)
Shirlita Sadler (potential NP Clerk)
Julie Aguilar (potential NP Clerk)
Rosa Pawsey (Member SG) late
Becca Knifton (Clerk)

1) Apologies for absence – Elizabeth Hodgkins

2) Welcome to Potential new members

The SG welcomed new member Ian McNeil who was the ex-chairman of Tillington PC. His knowledge of Petworth is vast and he will be a huge asset to the SG.

There was a warm welcome to two potential new NP Clerks, Shirlita Sadler and Julie Aguilar.

3) Minutes of the previous meeting 27th January 2015

AGREED

4) Matters arising from previous meeting

NOTED that the meeting with MK had been averted.

DC has made a draft of the text for the pamphlet questionnaire.

CK has spoken to the PBA and in turn has acquired quotes from St Richard's Press in Chichester and Bexley Printing in Petworth and Bexley had come in as £400 cheaper.

ACTION: The Clerk to go through the Electoral Roll in order to gauge the amount of properties to send out the questionnaire to.

Drop-in Events: it was **AGREED** that these would not be formalised 'meetings' and that Chris Paterson's advice to make these informal and open would be followed. Names and addresses/emails to be taken.

A gazebo with a screen and chairs will be at the entrance which will play a short presentation of what a NP is and what the PNPSG are hoping to achieve.

Tables will be set up outside the gazebo which will be manned by members of the SG where they will be able to write on post-it notes as to what matters to them. These will then be stuck up on boards around the room. From this exercise, the SG will be able to formulate draft policies.

** The SG watched the PowerPoint presentation created by JR – all **AGREED** that it was a very good representation.

The presentation will play on loop from 3pm until 8pm.

RP joined the meeting.

The presentation will be no longer than 4 ½ minutes. It will be designed to take away any apprehension or intimidation and encourage thoughts and views. **NOTED** that this is a ‘selling’ exercise, stating that the Plan can only be achieved with the help of the whole Parish. An explanation of all the stages involved will be given.

NOTED that the agreed 3 venues will be used in order to engage the whole Parish.

ACTION: The new NP Clerk to secure the booking.

NOTED that the phrase ‘consultation’ should be reworded as it appears too formal.

Petworth’s NP must work in conjunction with the National Policy Framework and the SDNPA Local Plan. The whole process should work in partnership with the Planning Authority.

5) Large scale maps for SG members and for consultation events

Sourced through Nexus.

6) Questionnaire and invitations to the consultation events

These are to be reworded by MK and RP. DC will call a further meeting after these have been completed.

7) Mode of distribution for above

Discussions took place regarding the Door2Door service from Royal Mail in contrast with hand delivery.

AGREED that there should be at least 2 questionnaires per property.

ACTION: CK to email MB.

ACTION: AGREED to utilise Petworth Pages.

ACTION: Posters around the town asking whether they have received their questionnaire.

AGREED that the initial date for consultation will be early April.

AGREED Herbert Shiner to be booked, Monday the 13th of April from 3pm to 8pm.

AGREED Hampers Common Community Centre to be booked, Wednesday the 15th of April from 3pm to 8pm.

AGREED Leconfield Hall to be booked, Saturday the 18th of April from 10am to 4pm.

8) Matters to be raised at the Chairman’s discretion

NOTED that potential development sites had been designated by SDNPA behind the school and at Hampers Common with an estimated 154 units possible. The SHLAA Maps only relate to the next 5 years whereas the NP is for 15 years.

NOTED that the current infrastructure within the town does not support substantial development and that in order for there to be just cause for a shop, 500 units would have to be erected.

NOTED that MK will be attending the consultations along with at least 4 SG Members.

AGREED that the SG must make provisions for Youth Engagement.

Meeting closed – 9pm