

PETWORTH TOWN COUNCIL

A MEETING OF THE NEIGHBOURHOOD PLANNING COMMITTEE WAS HELD ON THURSDAY 5TH DECEMBER 2013 IN THE TOWN COUNCIL OFFICE AT 7.00 PM

PRESENT: Mr D Cooper, (Chairman), Mr B Walsh,
Mr D Burden, Mr C Kemp, Dr R Pawsey,
Mrs E Hodgkins and Mrs C Goldthorp.

CLERK: Mrs J Huggett

CO-OPTED: Mr J Riddell Community Association
Mr R Jackson Business Association

IN ATTENDANCE: Mr C Granlund Leconfield Estates
Mr L Scott Smiths Gore
Mrs R Tyler AirS (for item 4a)
Mrs H Cruikshank Assistant Clerk

1. Apologies were received from Mr K Lintill and Mr N Fox.
2. CO-OPTED MEMBERS

Mr Cooper welcomed Mr Granlund (Leconfield Estates), Mr Scott (Smiths Gore), Mrs Tyler (AirS), Mr Riddell (Community Association) and Mr Jackson (Business Association) to the meeting and introductions were made. Mr Riddell and Mr Jackson agreed to be co-opted to represent their respective organisations. Mr Cooper said he hasn't heard back from Rev Kenneth Lynch re PACT. The Clerk said she will follow this up.

Mr Cooper said he proposed to take item 5 next.

5. DISCUSSION

- (a) Timetable: It was thought that the plan should be completed by the end of September 2015. Mr Riddell and Mr Jackson, both being part of the Vision Group, updated the group on its progress. The questionnaire results are in, they are being analysed and a first draft is being put together. Three questionnaires were circulated, one for businesses, one for residents and one for visitors, there was a good response.

- (b) Mr Cooper said that sub-committees or focus groups need to be set up when AirS is on board and the terms of reference of the groups can be confirmed. After a discussion the following were decided upon.

Housing and Design Standards
Working
Shopping
Transport and getting around
Leisure and well being
Environment and sustainability

Some information for the above should be available from the 2006 Action Plan and, when it is available, from the Petworth Vision survey. Mrs Hodgkins said she understood that the questionnaires had to originate from this group. If this is correct it wouldn't be easy asking for a further one to be filled in.

- (c) Town Walk?: Mr Cooper said he didn't feel he knew enough about the town and suggested it would be useful to arrange a walk or walks. Mrs Goldthorp, Mrs Hodgkins and Mr Kemp said they would all be interested in this. It was agreed to arrange some dates in the new year.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on Thursday 7th November, having been circulated, were agreed and signed.

4. MATTERS ARISING

- (a) Locality Application: Mr Walsh said he had, with Mrs Tyler's help, begun to fill in the application form for Locality funding, but didn't know the dates of the boundary designation with CDC and SDNPA. Mrs Tyler said she had looked into this and had found that although CDC had designated the boundary in September, the SDNPA is not doing so until 16th January 2014. This means that no application can be made until after that date. As Mr Walsh has said she is helping him with the Locality application, it is nearly complete, but they have to state what the money is to be used for. She has been told by Mr Triggs that to conform with the SDNPA strategy, this group should work in line with its time scale, as from the Park's point of view Petworth is strategically important in its SDNP plan. It was also intimated that if this happened there could be funding available. There is now a choice as to whether to apply for £7,000 Locality funding in January, or wait until February when another tranche of money will be available, although it is not known how much this will be. Mrs Tyler was asked whether one could claim for Locality funding in January and then again in February, or after, from the new funding. She said there is a possibility but she doesn't know for sure.

Referring to the new Community Infrastructure Levy she said any parish with a Neighbourhood Plan will receive money from the developer which will not be ring fenced in any way. Mrs Hodgkins said that CDC's Local Plan is now out

for final consultation, whereas the SDNPA's Plan will not be out until 2017. Mr Scott said as a planner for Smiths Gore he is aware there are developers who are waiting for Neighbourhood Plans before building.

- (b) Ordinance Survey Maps: Mr Cooper asked if it would be possible to go ahead and purchase ordinance survey maps. Mr Lee said he has copies and will e-mail them to the Clerk, together with the SHLAA sites.

6. DATE OF NEXT MEETING

Thursday 21st January 2014, 7.00 pm in the Town Council office.

7. ANY OTHER BUSINESS

Website: Mr Cooper asked Dr Pawsey when the council website will be up and running. She said she had hoped on 1st January 2014, but there has been a hitch with the developers and it will not be until later in the month.

Computer: Mr Walsh said the council will be purchasing a computer, etc. for the office. Mr Lintill has said that he should go ahead with this. The Clerk is looking into broad band.

Advertising: A discussion took place on how to get the message to residents that their involvement is needed. Petworth pages was mentioned and as the next edition is due in January it was agreed via a post-meeting exchange of e-mails that Mr Cooper write a piece for inclusion, asking for interested residents to join the focus groups. A leaflet drop was another possibility in due course.

Meetings: Mr Cooper said once AirS is involved meetings must be held on a more regular basis and it is important when this happens that everyone turns up.

AirS: Mr Cooper said that once the Locality money is confirmed then AirS can be formally appointed. Mr Walsh said he has spoken to Mr Warder and revised payment schedules have been agreed.

There being no further business the meeting closed at 8.35 pm.