



# Petworth Town Council

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9<sup>th</sup> February 2018

To All Town Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL ON THURSDAY 15<sup>th</sup> FEBRUARY 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM**

**MELANIE KITE  
CLERK**

## **AGENDA**

- 1. CHAIRMAN'S ANNOUNCEMENTS**  
Telephones, fire exits & recording of the meeting.
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on 18<sup>th</sup> January 2018 (**Appendix 1**)

**5. MATTERS ARISING**  
To consider matters arising from the meeting not already on this agenda

**6. ACTIONS RESULTING FROM THE LAST MEETING**  
(a) Barton or Bartons Lane

**7. PUBLIC PARTICIPATION SESSION**  
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that a request should be submitted no less than 48 hours prior to the meeting.**

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. GARDENING CLUB**  
To receive a presentation on their plans for entering Petworth to the “In Bloom” competition.  
Judith, Gardening Club.

**8. REPORT FROM DISTRICT AND COUNTY COUNCILLORS**  
To receive reports from West Sussex County Councillor, Cllr Janet Duncton and District Councillor, Cllr Eileen Lintill.

**9. TO RECEIVE REPORTS FROM THE COMMITTEES**  
**(a) Finance and General Purposes Committee.**  
To adopt the Minutes of the meeting on 16<sup>th</sup> January 2018 (**Appendix 2**)  
To approve payments, signing of cheques and bank reconciliation

**(b) Highways, Traffic and Planning Committee**  
To accept the Minutes of the meeting 10<sup>th</sup> January 2018 (**Appendix 3**)

**10. TO RECEIVE UPDATES FROM WORKING PARTIES AND GROUPS**  
**a) Vision Group**  
To receive a report from Cllr Fynes  
To update Councillors on the meeting with CDC and the Vision on 5<sup>th</sup> February.

**b) Petworth Business Association**  
To receive a report from Cllr Kemp

**c) Neighbourhood Development Plan**  
To receive an update following its submission at the SDNPA Planning meeting on 8<sup>th</sup> February.  
To set up a new Working Party to take the NDP to Referendum.  
To agree a date for all councillors to walk round the sites

**11. ANNUAL TOWN MEETING – For Information Only**  
Date change to Friday 25<sup>th</sup> May 2018

**12. MATTERS TO BE DISCUSSED AT THE CHAIRMAN’S DISCRETION**