



# Petworth Town Council

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13 April 2016

Dear Cllr

**I HEREBY GIVE NOTICE** that a meeting of the **PETWORTH TOWN COUNCIL** will be held on **THURSDAY 21 APRIL 2016** in **PETWORTH TOWN COUNCIL OFFICES** commencing at **7.30pm**.

Yours sincerely

*Becca*

Mrs Rebecca Knifton ACILEx  
TOWN CLERK

## Agenda

1. Representations by the public

Members of the public may ask the Chairman for permission to address Council. **Please be advised that a request should be submitted to the Clerk no less than 48 hours prior to the meeting.**

2. Apologies for absence

3. Declarations of interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

4. District and County Councillors

To receive reports from District and County Councillors

5. Chairman's Report and other Announcements on matters requested

The Annual Town Meeting – Cllr South

Skills Register – Cllr South

NP update – Cllr Pawsey

Skate Park: to include appointment of Contractor – Cllr Hanauer & Cllr Peet

Hampers Common Play Area – Cllr Kemp

Car Parks – Cllr Kemp

WSCC Highways – Cllr Kemp

Winter Maintenance – Cllr Petersens

Farmers Market – Cllrs Kemp, Peet and Evans

Street Lighting – Cllr Fox

Electronic Payments Policy (as previously circulated) – The Clerk

Wisteria Cottage - Cllr Evans

Queen's 90<sup>th</sup> Birthday – Grant request.

Policing – to include recent criminal activity.

6. To confirm the minutes of the previous Council meetings

The following minutes of the previous meetings to be adopted due to the PTC Cloud being unavailable:

JANUARY 14 2016	<b>APPENDIX A</b>
JANUARY 28 2016 (extraordinary meeting)	<b>APPENDIX B</b>
FEBRUARY 18 2016	<b>APPENDIX C</b>
MARCH 17 2016	<b>APPENDIX D</b>

7. Matters Arising from previous minutes not already on this agenda

8. To receive Reports

(a1) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation.

(a2) Minutes of the previous meeting **APPENDIX E**

(b) Highways, Traffic and Planning Committee **APPENDIX F & G**

(c) Open Spaces **APPENDIX H**

(d) Petworth Business Association.

(e) Petworth Pages

9. To consider other items at the Chairman's discretion

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**All accompanying documents can be requested from the Clerk.**