



Petworth Town Council

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10th July 2020

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 16TH JULY 2020 AT 7PM VIA VIDEO CONFERENCING

Liz Singleton
CHAIR

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and the use of the hands up feature on TEAMS should Councillors wish to be invited to speak.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meetings held on 18th June 2020 (**Appendix 1**)
5. **MATTERS ARISING FROM THOSE MINUTES**
To discuss matters arising from those Minutes not otherwise stated in the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
 - (a) items not on the agenda.
Please be advised that a request should be submitted no less than 48 hours prior to the meeting.
 - (b) about business on the agenda at the discretion of the Chairman.

- 7. REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.
- 8. FINANCE AND GENERAL PURPOSES COMMITTEE**
To accept the minutes of the meetings of 19th May 2020 & 16th June 2020. Cllr Copus to inform the council of any specific issues that arose at the Finance & General Purposes meeting on 14th July 2020 and to seek Council approval for any required unbudgeted expenditure.
- 9. HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE**
To accept the minutes of the meeting of 10th June 2020. Cllr Atkins to inform the members of any specific applications or planning related information from the Planning meeting on 8th July 2020.
- 10. OPEN SPACES COMMITTEE**
To accept the minutes of the meeting of 3rd June 2020. Cllr Peet to inform the council of any specific issues that arose at the Open Spaces meeting on 1st July 2020.
- 11. TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS**
 - a) Petworth Business Association - Cllr Desai
 - b) Traffic Calming working group - Cllr Scallon
 - c) Petworth Sports - Cllr Thorpe, Cllr Peet
 - d) Petworth Visitors - Cllr Singleton
 - e) New Premises – Update
 - f) Community Hub – Cllr Thorpe
 - g) Planting & Horticulture – Cllr Hewlett
 - h) Infrastructure Business Plan – Cllr Atkins
 - i) Farmers Market – Cllr Smith
- 12. SPORT & PHYSICAL ACTIVITY WORKING GROUP MEMBERSHIP**
To appoint Councillors to the new working group which will be formalised in order to lead lease negotiations with the National Trust and to agree upon strategic priorities for sport & physical activity provided at the Sports Ground.
- 13. LEASE OF THE PTC OFFICE AT THE OLD BAKERY**
To consider the new premises working group’s recommendations with regards to the draft lease.
- 14. VJ DAY**
To consider local plans for the 75th anniversary VJ Day on 15th August 2020.
- 15. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**
The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

The excluded session is to consider personnel matters.
- 16. NEXT FULL COUNCIL MEETING (Information Only)**
Thursday 20th August 2020.

** End of Agenda **