



Petworth Town Council

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP

Petworth Town Clerk
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A MEETING OF THE HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE TOOK PLACE ON WEDNESDAY 13TH NOVEMBER 2019 AT 7.00PM IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

PRESENT: S. Atkins (Chair), P. Hewlett, C. Kemp, E. Singleton, C. Smith, D. Burden & L. Smith (Clerk)

106/19 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off. He pointed out the fire escape route.

107/19 APOLOGIES FOR ABSENCE

C. Sproson

108/19 DECLARATIONS OF INTEREST

None

109/19 MINUTES OF THE LAST MEETING

The minutes from the Planning Meeting on 9th October 2019 were approved and signed by the Chairman as a true and accurate record of the meeting. Proposed by C. Kemp, seconded by E. Singleton & unanimously approved.

110/19 MATTERS ARISING FROM THE MEETING

An email received from Mr. Derek Price (Principal Planning Officer at Chichester District Council) regarding planning application SDNP/19/04326/FUL was discussed. It was agreed that the Committee's objection to the planning application would be withdrawn with a condition that the retractable glazed roof conforms to dark sky lighting provision.

A response received from Mr. Dominick Veasey at Nexus Planning was discussed. It was agreed that the Clerk would reply to Mr. Veasey's email advising that we would provide further information about the scope of the Neighbourhood Plan review following upcoming meetings with the Leconfield Estate.

111/19 PUBLIC PARTICIPATION

There were no members of the public present.

112/19.1 PLANNING APPLICATIONS

SDNP/19/04906/TCA

Notification of intention to fell 1 no. Elm tree (quoted as T1). Reduce crown by up to 1m (all round) on 1 no. Crab apple tree (quoted as T2).

Kitchen Court, High Street, Petworth GU28 0AU

Comment: No objection

112/19.2 SDNP/19/04624/FUL

Change use of ground floor retail store and first floor offices to residential to form a self-contained two bedroom flat. South proofing and fire proofing internal walls. Formation of WC at ground floor level.

Riverbank, High Street, Petworth, West Sussex GU28 0AU

Comment: Object on the grounds that the application contravenes policy WS1 of the Petworth Neighbourhood Plan (which policy concerns the loss of retail space). In the view of Councillors, the remaining retail units created by the proposal would be too small to be viable after the loss of the ancillary retail storage space.

112/19.3 SDNP/19/04625/LIS

Internal alterations including installation of dividing walls and sound/fire proofing party floors to facilitate change of use

Riverbank, High Street, Petworth, West Sussex GU28 0AU

Comment: Object on the grounds that the application contravenes policy WS1 of the Petworth Neighbourhood Plan (which policy concerns the loss of retail space). In the view of Councillors, the remaining retail units created by the proposal would be too small to be viable after the loss of the ancillary retail storage space.

112/19.4 SDNP/19/04638/ADV

1 no. non-illuminated fascia lettering on snap fixings and 2 no. illuminated fascia logos.

Co-Operative, Market Square, Petworth GU28 0AH

Comment: Object based on the proposed illumination not being in keeping with the Town nor is it appropriate for the landscape, including the South Downs International Dark Sky Reserve.

112.19/5 SDNP/19/04958/TCA

Notification of intention to reduce height by 25% on 1 no. Sweet Chestnut tree

The Angel Inn, Angel Street, Petworth GU28 0BG

Comment: No objection

112.19/6 SDNP/19/03258/LIS

Installation of a ground floor W/C to the rear store cupboard, first floor en suite bathroom to bedroom 2 with new partition wall, second floor en suite bathroom to front bedroom 3 with new door position, subdivision existing family bathroom to create 2 en suites for bedroom 4 and 5, with new door position and partition

Stringers Hall, East Street, Petworth GU28 0AB

Comment: No objection

113/19.1 ADDITIONAL LATE APPLICATIONS

SDNP/19/05162/HOUS

Part single storey and part two storey extension to rear of property. Single storey extension to front of property. Installation of roof lights to rear roof elevation. Installation of new chimney flue to rear roof elevation for multi-fuel stove

60 Sheepdown Drive, Petworth GU28 0BX

Comment: No objection subject to dark sky lighting provision

113/19.2 SDNP/19/05311/HOUS

Single storey rear extension, internal alterations to existing ground floor.
Clifford Cottage, 5 Clifford House, Lombard Street, Petworth GU28 0AG

Comment: No objection subject to dark sky lighting provision

113/19.3 SDNP/19/05128/FUL

Change of use of existing barn to office use, alterations to include creation of first floor space, erection of timber frame storage building, associated external works and landscaping of field.
Land at Keyfox Farm, Balls Cross Road, Balls Cross, Petworth

Comment: The committee welcomes the proposed use of the barn and the educational element of the land however request that the land remains agricultural in nature, for the long term.

114/19 DECISIONS NOTED

115/19 CONSULTATION ON THE PROPOSED CHANGES TO CONCESSIONARY RAIL TRAVEL FOR OLDER PEOPLE

The Clerk agreed to circulate the proposed changes to all members of the committee. The Chairman requested that Councillors submit their comments on the proposed changes before the end of November 2019. The Clerk will then formulate and submit a response on behalf of the Council.

116/19 DATES OF SDNPA PLANNING MEETINGS

Dates noted.

Meeting Closed 9.20pm

Signed
Chairman

Date.....