



# Petworth Town Council

The Old Bakery, Golden Square,  
Petworth,  
West Sussex, GU28 0AP

Petworth Town Clerk  
[clerk@petworth-tc.gov.uk](mailto:clerk@petworth-tc.gov.uk)

Tel: 01798 344883

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**A MEETING OF THE HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE TOOK PLACE ON WEDNESDAY 8<sup>TH</sup> JANUARY 2020 AT 7.00PM IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH**

## MINUTES

**PRESENT:** S. Atkins (Chair), P. Hewlett, C. Sproson, E. Singleton, C. Smith, D. Burden & L. Smith (Clerk)

**1/20 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman requested that mobile phones should be turned off. He pointed out the fire escape route.

**2/20 APOLOGIES FOR ABSENCE**

C Kemp

**3/20 DECLARATIONS OF INTEREST**

None

**4/20 MINUTES OF THE LAST MEETING**

The minutes from the Planning Meeting on 11<sup>th</sup> December 2019 were approved and signed by the Chairman as a true and accurate record of the meeting. Proposed by E. Singleton, seconded by C. Sproson & unanimously approved.

**5/20 MATTERS ARISING FROM THE MEETING**

None

**6/20 PUBLIC PARTICIPATION**

There were no members of the public present.

**7/20.1 PLANNING APPLICATIONS**

**SDNP/19/05903/LIS**

Various external repairs to south elevation and roof area.  
**Stringers Hall, East Street, Petworth GU28 0AB**

**Comment: No objection**

**7/20.2 SDNP/19/05519/LIS**

Replacement of old timber windows.

**Swan House, The Courtyard, Flat 1 Park Road, Petworth GU28 0DS**

**Comment: No objection**

**8/20.1 ADDITIONAL LATE APPLICATIONS  
SDNP/19/05806/FUL**

Replacement air-conditioning and plant. Erection of new handrail and external steps to existing steel plant platform, access ladder and hoist from alleyway to the west of the site, making good two existing openings to the plant area.

**Co-Operative, Market Square, Petworth GU28 0AH**

**Comment: No objection subject to suitable screening up to at least the height of the handrail level of an appropriate material to match the roof**

**8/20.2 SDNP/19/05807/LIS**

Planning permission and Listed Building Consent to remove existing air-conditioning and plant at the flat roof and replace with new air-conditioning and plant; erection of new handrail and external steps to existing steel plant platform; erection of new access ladder and hoist from alleyway to the west of the site to enable safe access to the roof for plant maintenance; and making good two existing openings to the plant area.

**Co-Operative, Market Square, Petworth GU28 0AH**

**Comment: No objection subject to suitable screening up to at least the height of the handrail level of an appropriate material to match the roof**

**9/20 DECISIONS NOTED.**

Cllr Atkins asked the Clerk to contact the Case Worker regarding SDNP/19/05602/TCA to request the reasons why the application was approved.

**10/20 THE USE OF A BOARDS IN PETWORTH TOWN CENTRE**

An email received regarding the challenges faced by an elderly resident when walking using an aid, along Lombard Street, was discussed by the committee. Other locations within the Town, where A boards cause similar difficulties, were also discussed. The Chairman asked the Clerk to circulate the Town Council's A Board and pavement signage policy to the committee and requested Councillors send any comments to the Clerk, by Monday 13<sup>th</sup> January in order to undertake a review of the current policy. He requested that subject to approval of the revised policy by Full Council, the Clerk liaise with the Petworth Business Association to ensure all businesses in the Town adhere to the policy over the next 6 months.

**11/20 DATES OF SDNPA PLANNING MEETINGS**

Dates noted.

Meeting Closed 7.29pm

Signed .....  
Chairman

Date.....