



Petworth Town Council

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13th July 2018

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL ON THURSDAY 19th JULY 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM

Melanie Kite

MELANIE KITE
CLERK

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exit & recording of the meeting.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **C0-OPTION OF COUNCILLOR (Appendix 1a, 1b, 1c)**
To hear representations from 3 candidates.
To discuss and vote on co-opting a new councillor following the resignation of Cllr Meakin

5. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on 21st June 2018 (**Appendix 2**)
6. **MATTERS ARISING**
To consider matters arising from the meeting not already on this agenda
7. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.

Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
(a) items not on the agenda.
Please be advised that a request should be submitted no less than 48 hours prior to the meeting.
(b) about business on the agenda at the discretion of the Chairman.
Meeting re-convenes
8. **REPORT FROM DISTRICT AND COUNTY COUNCILLORS**
To receive reports from West Sussex County Councillor, Cllr Janet Duncton and Chichester District Councillor, Cllr Eileen Lintill.
9. **TO RECEIVE REPORTS FROM THE COMMITTEES**
(a) **Finance and General Purposes Committee.**
To accept the Minutes of the meeting of 19th June (**Appendix 3**)

(b) **Highways, Traffic and Planning Committee**
To accept the Minutes of the meeting of 13th June 2018 (**Appendix 4**)
10. **TO RECEIVE UPDATES FROM WORKING PARTIES AND GROUPS**
a) **Petworth Business Association**
To receive a monthly update.

b) **Neighbourhood Development Plan**
Update following the SDNPA Planning meeting.

c) **Traffic, Bus and Highways**
To receive an update from Cllr Scallon.
11. **GRANT APPLICATION – PETWORTH YOUTH ASSOCIATION (Appendix 5)**
To accept the recommendation from the Finance Committee.
12. **PRESENTATION FROM THE VISION**
Motion – to agree to invite the Vision Group to make a half hour presentation to Councillors at a Full council meeting
13. **COMMUNITY ASSETS**
To discuss compiling a list of community assets which could be registered under the ‘Community Right to Bid’ scheme.
14. **SDNPA - LOCAL HERITAGE LIST (Appendix 6)**
Should PTC assist in SDNPA’s project. Nominate councillor(s) to form a working group.