



Petworth Town Council

Melanie Kite
Petworth Town Clerk
clerk@petworth-tc.gov.uk

The Old Bakery,
Golden Square,
Petworth,
West Sussex,
GU28 0AP
T: 01798 344883

FINANCE AND GENERAL PURPOSES

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING ON THE 17th APRIL 2018.

A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE TOOK PLACE ON TUESDAY 13th MARCH 2018 AT 7.00PM IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

Present: Cllr Alan Copus (Chairman)
Cllr Chris Kemp
Cllr Steve Meakin
Cllr Rosa Pawsey
Cllr Neville Fox
Melanie Kite – Clerk

F/26/18 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded those present of the fire exit and mobile phones.

F/27/18 APOLOGIES FOR ABSENCE

Cllr Rob Evans, Cllr M. Peet

F/28/18 DECLARATIONS OF INTEREST

None

F/29/18 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting held on 13th February 2018 were approved.
Proposed Cllr Copus, seconded Cllr Meakin, unanimously approved.

F/30/18 MATTERS ARISING FROM THE MINUTES

The Clerk confirmed that the VAT claim had been submitted.

The Clerk confirmed that a cheque had been received from Petworth Sports CIC for the rental of the ground in 2017/18.

Compensation for damage to slide: The Clerk and Chairman of Council have a meeting with the Estate Office on Monday 26th March where this will be discussed.

F/31/18 PUBLIC PARTICIPATION SESSION

No members of the public were present.

F/32/18 ELECTRONIC PAYMENTS

Cllr Kemp and Cllr Meakin initialled February bank statement transactions as correct against the suppliers' invoices.

F/33/18 FEBRUARY 2018 ACCOUNTS – Appendix 1

Cllr Copus gave an overall explanation on payments and income schedule. It was a quiet month and there was nothing of great significance to explain.

F/34/18 BANK RECONCILIATION AS AT END FEBRUARY 2018 – Appendix 2

The bank statement reconciled as agreed and signed by Cllr Pawsey.

F/35/18 INVOICES FOR APPROVAL – Appendix 3

The BT phone box had been lifted and taken to the sandblasting company. An estimate had been received, this was over £500. Due to the difficulty of moving the box for inspection by other companies it was agreed to go ahead with "Just Like New".

The committee agreed to recommend the invoices to Council for payment.

F/36/18 RECEIPTS – Appendix 4

F/37/18 GRANT APPLICATIONS

An email had been received from the Petworth Festival asking for sponsorship. The Clerk was asked to contact Kate Wardle to get better clarification as to how many events are for children, if there are any free events, how many are taking place outside Petworth and how many events are suitably priced and aimed at families in Petworth.

It was agreed that the Town Council would sponsor the Festival if it can confirm that there are some free events for children and that there are enough events for the local community.

F/38/18 MATTERS TO BE DISCUSSED AT THE CHAIRMAN'S DISCRETION

Cllr Kemp informed the committee that Andrew Carrington was the new Chairman of Petworth Park Sports CIC.

Petworth Town Council has received confirmation that the Football Federation has agreed to the grant for the purchase of machinery for the club. The Clerk will forward a Purchase Order to the company for the machinery.

Cllr Kemp gave a resume of the WSCC meeting that he and Cllr Peet had attended. In particular the presentation by Rachael North on 'Unlocking the Power of Community'.

Centred on:

- A greater recognition of the power within citizens and community and
- A different, more equal relationship between citizens and public sector

He felt that she had a different and more positive approach to understanding and working with local councils and the community.

Cllr Kemp and Cllr Peet were able to meet MP Nick Herbert and a meeting here in the town council office has been arranged for later on in May.

Meeting Closed at 9:08pm

Signed: _____

Dated: _____

Chairman