



# Petworth Town Council

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15<sup>th</sup> February 2019

**To All Town Councillors**

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL TO BE HELD ON THURSDAY 21<sup>st</sup> FEBRUARY 2019 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM**

*Melanie Kite*

MELANIE KITE  
CLERK

## **AGENDA**

**1. CHAIRMAN'S ANNOUNCEMENTS**

Reminder about mobile phones, the fire exit and the meeting is being recorded.

**2. APOLOGIES FOR ABSENCE**

**3. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**4. MINUTES OF LAST MEETING**

To approve and sign minutes of the meeting held on 17<sup>TH</sup> January (**Appendix 1**)  
To approve and sign the Minutes of the Extraordinary meeting held on 23<sup>rd</sup> January 2019.  
(**Appendix 2**)

- 5. MATTERS ARISING FROM THOSE MINUTES**  
To discuss matters arising from those Minutes not otherwise stated in the agenda
- 6. PUBLIC PARTICIPATION SESSION**  
Adjournment of the meeting for public questions.  
Public Questions.  
Members of the public may ask the Chairman for permission to address Council with respect to:  
(a) items not on the agenda.  
**Please be advised that a request should be submitted no less than 48 hours prior to the meeting.**  
(b) about business on the agenda at the discretion of the Chairman.  
Meeting re-convenes
- 7. REPORT FROM DISTRICT AND COUNTY COUNCILLORS**  
To receive reports from West Sussex County Councillor Janet Duncton and Chichester District Councillor Eileen Lintill.
- 8. FINANCE AND GENERAL PURPOSES COMMITTEE.**  
To accept the Minutes of the meeting of 15<sup>th</sup> January 2019 approved at the finance meeting on 19<sup>th</sup> February (**Appendix 2**)  
To receive an update from Cllr Copus on the council's finances
- 9. HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE**  
To accept the Minutes of the meeting of 9<sup>th</sup> January 2019 (**Appendix 3**)  
To hear from Cllr Rogers of any specific applications or planning related information from the last planning meeting.
- 10. OPEN SPACES**  
To approve the Minutes of the meeting of 7<sup>th</sup> January 2019 (**Appendix 4**)  
Cllr Hanauer to inform the council of any specific issues that arose from the last Open Spaces meeting.
- 11. MAINTENANCE OF CCTV (**Appendix 5**)**  
Motion: To receive and approve the recommendation from Finance Committee on future funding for the maintenance of CCTV in Petworth.
- 12. RIGHT TO BID**  
Motion: Should the town Council submit a Right To Bid on:  
  - The gardens, area along the railings and tulip tree of the former NatWest building.
  - Fingerpost
  - Jubilee noticeboard
- 13. NEW HOMES BONUS 2019/2020**  
To note that an indicative figure of £1,050.07, subject to final cabinet approval in March, has been received. Applications to be submitted July.  
Project ideas for the NHB money to be considered.
- 14. TO RECEIVE UPDATES FROM WORKING PARTIES AND OUTSIDE GROUPS**  
**a) Petworth Business Association**  
To receive an update from Cllr Kemp.  
  
**b) Traffic Calming working group**

To receive an update from Cllr Scallon.

**c) Leconfield Hall**

To receive a report from the Trustees, Cllr Fynes and Cllr Peet

**d) Petworth Sports**

To receive an update from Cllr Thorpe, Cllr Peet

**e) Petworth Gardening**

To receive a report from Cllr Scallon

**f) Petworth Tourism**

To hear from Cllr Kemp on the newly established working group.

**15. COUNCIL & COMMITTEE CALENDAR 2019/2020 (Appendix 6)**

To agree the civil calendar of meeting dates for 2019/20.

**16. NEXT MEETING**

To note the date of the next meeting which is Thursday 21<sup>st</sup> March.

**\*\* End of Agenda \*\***