



Petworth Town Council

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Dear Cllr

I HEREBY GIVE NOTICE that a meeting of the **PETWORTH TOWN COUNCIL** will be held on Thursday 15th December 2016 in **PETWORTH TOWN COUNCIL OFFICES** commencing at 7.30pm.

Yours sincerely

Chris Kemp

Chris Kemp
Chairman

Agenda

1. Representations by the public

Members of the public may ask the Chairman for permission to address Council. Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

2. Apologies for absence

3. Declarations of interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with THE LOCALISM ACT 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. District and County Councillors

To receive reports from District and County Councillors

5. Chairman's Report and other Announcements on matters requested

Co-option To consider applicants for co-option **Appendix A**

Bus Shelter – Cllr Hanauer to report on current position and progress for the new shelter on Station Road

Farmers Market – Cllrs Kemp & Peet and to report on the Market's development. Consider a proposal to buy our own barriers.

Grass Cutting Contract. Consider financial proposals and extension of current Contract
Appendix B

High ways and Traffic Current situation and meeting with Chris Dye area manager for WSCC high Ways 16th December

Christmas Event

De-fib's A Councillor to take on responsibility for De- fib's and arrange public awareness

Meeting Dates for 2017

6. To confirm the minutes of the previous Council meetings Minutes of the meeting held on 17th November 2016. **Appendix C**

7. **Matters Arising from previous minutes not already on this agenda**

Councillor's opportunity to raise matters from the previous minutes not already on this agenda

8. **Financial Regulations**

Proposed update to the Financial Regs to reflect changes issued by NALC in January 2016. The changes are in paras 1.6, 6.4 and 11 **Appendix D**

9. Approval of 2017- 2018 budget and Precept

10. **To receive Reports**

(a) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation

(b) Minutes of the previous meeting 15th November 2016 **Appendix E**

(c) Highways, Traffic and Planning Committee Cllr Evans **Appendix F**

(d) OpenSpaces

(e) Vision Group Cllr Evans & Fynes

(f) Neighbourhood Plan Cllr Kemp **Appendix G**

11. To consider other items at the Chairman's discretion