



# Petworth Town Council

The Old Bakery  
Golden Square  
Petworth  
West Sussex  
GU28 0AP  
Tel-01798 344883  
Mobile-  
07484541392

Email: [clerk@petworth-tc.gov.uk](mailto:clerk@petworth-tc.gov.uk)

---

Dear Cllr

I HEREBY GIVE NOTICE that a meeting of the **PETWORTH TOWN COUNCIL** will be held on **Thursday 16<sup>th</sup> February 2017** in **PETWORTH TOWN COUNCIL OFFICES** commencing at 7.30pm.

Yours sincerely

*Chris Kemp*

Chris Kemp  
Chairman

## Agenda

1. Representations by the public

Members of the public may ask the Chairman for permission to address Council. Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

2. Apologies for absence

3. Declarations of interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with THE LOCALISM ACT 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. District and County Councillors

To receive reports from District and County Councillors

5. Chairman's Report and other Announcements on matters requested

**Bus Shelter** – Progress Report

**Farmers Market** – Signage and barriers

**Skate Park-** Progress Report Cllr Hanauer

**High ways and Traffic** – Consider the traffic survey costs **Appendix A**

**Boys School** report on the arrangements for the 75 Anniversary of the Bombing of the Boys School

**De-fib's** Cllr Smith Update on arrangements for De- fib's public awareness presentations.

**Veg- Share** **Appendix B**

**Hampers Common Letting Agreement** **Appendix C**

To consider a proposed updated Agreement which has been issued separately

**Allotment Letting and Tenancy Agreements** **Appendix D**

To consider updated Agreements (to implement annual rather than six monthly lets and rents) which have been issued separately

**Office fixed wire testing** **Appendix A**

To consider the 3 quotations obtained for this work which will be issued as a room document

**Sports Ground** Setting up of a working group, to work on the new arrangements.

6. To confirm the minutes of the previous Planning Meeting 15<sup>th</sup> December 2016 **Appendix E**
7. Matters Arising from previous minutes not already on this agenda  
Councillors' opportunity to raise matters from the previous minutes not already on this agenda
8. **To receive Reports**
  - (a) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation
  - (b) Minutes of the previous meeting 12 January 2017
  - (c) Highways, Traffic and Planning Committee Cllr Evans
  - (d) OpenSpaces
  - (e) Vision Group Cllr Evans & Fynes
  - (f) Neighbourhood Plan Cllr Kemp
9. To consider other items at the Chairman's discretion