



Petworth Town Council

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Dear Cllr

I HEREBY GIVE NOTICE that a meeting of the **PETWORTH TOWN COUNCIL** will be held on Thursday 17th November 2016 in **PETWORTH TOWN COUNCIL OFFICES** commencing at 7.30pm.

Yours sincerely

Chris Kemp

Chris Kemp
Chairman

Agenda

1. Representations by the public

Members of the public may ask the Chairman for permission to address Council. Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

2. Apologies for absence

3. Declarations of interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with THE LOCALISM ACT 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. District and County Councillors

To receive reports from District and County Councillors

5. Chairman's Report and other Announcements on matters requested

Skate Park – Cllr Hanauer & Cllr Peet to report on the recent developments and inform members of the current situation

Operation Watershed – Cllr Kemp to report Progress of investigation work

Bus Shelter – Cllr Hanauer to report on current position and progress for the new shelter on Station Road

Winter Plan – Cllrs Copus and Peterson to report back to members with an update on the current situation

Farmers Market – Cllrs Kemp & Peet and to report on the Market's development. Cllr Copus to report on the current financial situation

Allotments – Update on current situation and condition of allotments Cllr Hanauer

Budgeting – Brief discussion on budget requirements for next financial year

Grass Cutting Contract. Consider financial proposals and extension of contract

Co-op Statement Cllr Evans on the meeting with the Coop

Christmas Event Stewarding and Lighting

Staffing To approve and adopt Terms of Reference **Appendix D** To follow

Grant Petworth Community Gardens. The Friendship Centre.

Meeting Dates for 2017 **Appendix E**

6. To confirm the minutes of the previous Council meetings Minutes of the meeting held on

23 June 2016.

Appendix B

20th October 2016

Appendix C

7. Matters Arising from previous minutes not already on this agenda

Councillor's opportunity to raise matters from the previous minutes not already on this agenda

8. To receive Reports

(a1) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation

(a) Minutes of the previous meeting 18th October 2016 **Appendix A**

(b) Highways, Traffic and Planning Committee Cllr Evans **Appendix F** To Follow

(c) OpenSpaces

(d) Petworth Business Association.

(e) Vision Project Cllr Evans Fynes

9. To consider other items at the Chairman's discretion