

PETWORTH TOWN COUNCIL

MINUTES OF A MEETING OF THE OPEN SPACES COMMITTEE HELD ON THURSDAY 3 JULY
2014
IN THE TOWN COUNCILOFFICE AT 7.30 PM

Cllrs Present: Mr Richard Chandler (Chairman) Apologies: Mr John Robbins
Mr Alan Copus
Mr Chris Kemp
Mr Tony Sneller In attendance: Locum Clerk, Mrs Rebecca Knifton

OS/1/14 Apologies
Apology received from Cllr John Robbins

OS/2/14 Declarations of interest
None

OS/3/14 Minutes of the previous meeting

(a) Minutes of the meeting held on Thursday 24th April.

NOTED as a true record.

RECOMMENDED that the minutes are approved by Council.

(b) Minutes of an Extraordinary meeting held on Thursday 15th May.

NOTED as a true record.

RECOMMENDED that the minutes are approved by Council.

OS/4/14 Matters Arising

(a) New Bus Shelter – Tillington Road

It was noted that the new bus shelter is due to be erected on 8 July 2014.

(b) Bin in Sylvia Beaufoy car park

It was agreed that the best site for the bin is at the top of the steps that lead to Pound Street.

ACTION: The Clerk will email Samantha James at CDC with PTC's recommendation.

OS/5/14 Email from parishioner at Hampers Green

The email was noted and was broken down into 3 sections; namely:

Speeding at Hampers Green towards Balls Cross:

The 30mph limit is ignored. The houses at the edge of Hampers Green all have children living there and recently a cat was found dead at the side of the road. She suggested that a speed limit should be enforced up to the bus stop opposite the second entrance to Hampers Green, or speed limiting measures such as speed bumps should be installed.

ACTION: The Clerk to speak with Highways and the PCSO.

Hampers Green Play Equipment:

Noted as run down and outdated. She informed members that there are 50 or so children living in Hampers Green and that the park currently only has two swings and a slide. She suggests that even a set of goal posts would be an asset.

ACTION: The Clerk to contact the Parishioner to suggest that she consults fellow residents with a view to PTC refurbishing the equipment.

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ACTION: Cllr Sneller to speak to the Fair regarding the damage to the Green.

A pedestrian crossing near to the Petworth Park entrance along the main road:

ACTION: The Clerk to speak to the PCSO, CDC and Highways.

OS/6/14 Bus Shelters

NOTED that the Council's Insurance Policy states that PTC own 3 when it actually owns 4.

ACTION: It was noted that the Bus Shelter and Hampers Green needs urgent strimming. The Clerk to authorize the contractor.

ACTION: The Clerk to work alongside members of the OS Committee in updating the PTC Asset Register.

OS/7/14 Play Areas

(a) Rosemary Gardens

NOTED That some repairs were needed to the slide and a seat in the Playground. It was acknowledged that the equipment was no longer available to buy. It was agreed that the insurance policy should be consulted in order to ascertain whether the repairs and replacement work needed is covered by the policy.

ACTION: The Clerk to locate the original policy schedule.

ACTION: The Clerk to obtain quotes to replace the slide.

ACTION: The Clerk to obtain quotes to replace the motorcycle either for equipment the same or for brand new play equipment.

ACTION: The Clerk to revert to Playsafe and request urgent repairs to the dilapidated Wetpour which had only been in situ for less than a year.

ACTION: Cllr Sneller to look at Totem Poles for the Playground.

ACTION: The Clerk to liaise with neighbouring Parishes who have recently replaced play equipment.

ACTION: Cllr Chandler to Deal with the repairs to the bench and Cllr Sneller to cordon off the area with hazard tape.

ACTION: The Clerk to obtain quotes for seats and painting for both Rosemary Gardens and Hampers Common.

(b) Hampers Common

Noted that this item had been covered by minute OS/5/14 but it was highlighted that the swing seats are split but not dangerous.

AGREED that PTC will address a full budget breakdown for repairs, renovation and replacement for the next financial year in November 2014.

OS/7/14 Planting tubs around Leconfield Hall

Noted that there are 2 new plastic tubs as the wooden ones had needed replacing. The Committee agreed that as the Tour of Britain was due to come straight through the town, the need to look at the existing tubs was an urgent matter.

