

MINUTES OF A MEETING OF THE OPEN SPACES COMMITTEE HELD ON
TUESDAY 6 OCTOBER 2015
IN THE TOWN COUNCIL OFFICE AT 7.50 PM

* This meeting was recorded.

Cllrs Present: Mr Roger Hanauer (Chairman)
Mr Chris Kemp
Mr David Burden
Mrs Carry Smith
Mrs Maggie South

Apologies: Town Clerk, Mrs Rebecca Knifton
Mr Tony Sneller
Miss Samantha Spriggs

OS/53/15 Representations by the public
None.

OS/54/15 Apologies for absence
Apologies had been received from the Clerk due to physical injury, Cllr Spriggs who was on annual leave and Cllr Sneller who had not noted the change of time on the agenda.

OS/55/15 Declarations of interest
There were no declarations of Pecuniary or non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

OS/56/15 Minutes of the meeting held on Wednesday 19 August
Proposed by Cllr South and seconded by Cllr Burden that the minutes were a true record of the meeting. **RECOMMENDED** that the minutes be adopted by Council.

OS/57/15 Matters arising that are not already included in this agenda

(a) Bus Shelter – Cllr Hanauer had received confirmation from Cllr Fox that he has now spoken to County Cllr Duncton who has not been supportive to PTC with regards to assisting with information in obtaining a grant from WSCC.

Despite this, Cllrs Kemp and Burden had attended a recent CLC meeting whereby they were informed of a number of grants available, all of which are associated with WSCC. **NOTED** that the CLC had £20k available to grant and to date, they have only granted £8k and the next tranche of grants will be decided at their January meeting.

NOTED that Cllr Hanauer had already sourced some quotes which were in the region of £2.5k. The Clerk had sourced quotes in the region of £12k to £15k.

AGREED that PTC will put together a grant request package to the panel and send to the Committee. 4 members of the Committee would have to support it and therefore, County Cllr Duncton's input would be unnecessary.

Cllr Hanauer obtained some quotes with the Clerk for about £1.5k.

Cllr Peet asked for the Clerk to contact the bus companies for information and the supermarkets for assisted funding. Cllr South requested a 6 to 8 person bus shelter instead of a 2 to 4.

(b) Skatepark – Cllr Hanauer has completed the feasibility study. Steve Hansford and Sarah Peyman have been informed. Piers Taylor is backing the project. Piers Taylor will be endorsing the skatepark as he has said that the skatepark would be the solution to the youth problem in Petworth, not the problem.

Cllr Hanauer was not happy with the siting of the rink so he sent an email to the contractors requesting that they orientate it to the North West. He is still waiting for a response. He has also spoken to Nick Simpson who is very on-side. Cllr Hanauer went to speak to Clive Fish and Jonny Welsh but they were unavailable.

Cllr Peet confirmed that the petition has many more signatures on it. Cllr Peet also offered to set up an online petition which would be more accessible to the youth of Petworth. **AGREED**

(c) De-fib – Cllr Kemp met with Philip Potter from the Estate and it was confirmed that we are waiting for the plumber and the electrician as the box has been made. Cllr Hanauer informed members that a Petworth Society meeting is being held tomorrow and he shall request that the donation cheque is signed. The Petworth Society will be requesting that a plaque be fitted to the box stating that they had donated it.

AGREED that any water charges arising from the tap should be paid by PTC and that an individual water meter should be installed. Cllr Peet to investigate the installation of a water meter.

(d) Footpath around the hills – Cllr South reported who had emailed Charles at the Estate. She will be meeting Nick Scott in the Rights of Way team to address the rights of way within the Parish. Their only responsibility is to keep the access clear. Cllr South will then ask Cllr Sneller to assist in completing a community initiative fund form to gain funding for the planting, to mend the fencing and to make a sign for a sum in the region of £500.

There is still the issue with the movement of the bins. Cllr Kemp said that this issue will be discussed further down the agenda but confirmed that Nick Blunt has quoted £75:00 to remove the old fence and £420:00 to replace it in matching oak.

Cllr South hopes that over the winter the majority of the works will be completed.

(e) War memorial – The issue is still ongoing. Tilley's are on standby. When the War Memorial Grant organisation have confirmed we can start, we shall commence.

(f) Phone box – Cllr Sneller is dealing.

(h) Litter Bins – Cllr Kemp wished to link this item with agenda item (k). He had attended the Chairman's briefing the previous week. The Chair from Bolney had set up a group called 'The Bolney Volunteers' which means that they are able to apply for grants to 'get things done'.

AGREED that it will be put to Council.

AGREED that PTC will place concrete plinths to secure the bins on Jubilee Walk.

Bob Riley at CDC is on standby for PTC's decision regarding emptying.

(i) Grass cutting and hedges – The OS Committee must consider the old contract which John Robbins is in the possession of.

Cllr South, her husband, Cllr Kemp, John Robbins and the Clerk will meet to discuss.

(j) Planters – Cllr South, on the 31st of October, will be clearing the planters and requested that for a £10 contribution from PTC, she will replant the tubs with pansies. **AGREED**

(k) Petworth volunteers – Already minuted.

(l) Budget – Due to set the budget but **NOTED** that there is still money in this year's budget. Cllr Hanauer reminded everyone that the fencing for the skatepark must be considered.

OS/58/15 Play Areas

(a) Rosemary Gardens & (b) Hampers Common – **NOTED** that the loan is taking its time. The Clerk has had to supply a number of additional documents which has caused further time delays.

AGREED that updates and press releases will be given.

OS/59/15 Allotments

The contracts have gone out and the Clerk has contacted a number of contractors who are prepared to clear the abandoned allotments.

The matter is ongoing.

OS/60/15 To consider other items at the Chairman's discretion

Finger posts – Cllr Hanauer is dealing.

Meeting closed – 9.35pm

Signed.....
Chairman

Dated.....