

MINUTES OF A MEETING OF PETWORTH TOWN COUNCIL
HELD ON THURSDAY 16 JULY 2015
at 7.30pm in The Council Offices, Golden Square, Petworth

Cllrs Present: Mr Chris Kemp (Chairman)
Mr David Burden
Dr Rosa Pawsey
Mr Roger Hanauer (Vice Chairman)
Mr Hugo Petersens
Mrs Carry Smith
Mr Tony Sneller
Mrs Juliet Fynes
Mrs Maggie South
Miss Sam Spriggs

In Attendance: West Sussex County Cllr Mrs Duncton

Apologies: Mr Neville Fox
Mr Michael Peet
District Councillor Eileen Lintill
Town Clerk: Mrs Rebecca Knifton
Mr Rob Evans
Mr Tony Rogers
Mrs Liz Singleton

The Chairman welcomed all to the meeting.

In the absence of the Town Clerk due to a shoulder dislocation injury, Cllr South was nominated to Clerk the meeting. Proposed by the Chairman and seconded by the Vice Chairman. **RESOLVED**

54/15 Representations by the public
None

55/15 Apologies for absence
Apologies were received from Cllrs Fox and Evans, who were on annual leave, CDC Cllr Lintill, also on annual leave, the Clerk due to a shoulder dislocation injury, Cllrs Peet, Rogers and Singleton due to work commitments.

56/15 Declarations of interest
There were no declarations of Pecuniary or non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

57/15 District and County Councillors
County Cllr Duncton read an update from CDC.

58/15 Chairman's Report and other Announcements on matters requested

- Skatepark update – CDC ambivalent about SB Site and remain neutral. Planning permission may need to be reapplied for. Release of funding subject to a Cabinet decision/approval. Cllr Hanauer has responded to CDC. **NOTED** that Cllrs Hanauer and Kemp had met with Clive Fish and Jonny Welch who had legitimate concerns if there was an accident when the YC was open as they would not have the capacity to support but that they acknowledged that there was a need for the facility. CDC want a development plan and assurance that there is a need. Cllr Hanauer is dealing. Cllr Sneller asked for the other known site to be followed up. CDC requested that PTC meet with Highways and Car Parks.

- Five Year Plan/Wish List – Meeting in October. Members will include Cllrs Sneller, Petersens, Evans and South.
- Play Park Update – Tender had taken place. Chair proposed small working group to go over the tenders. Everyone to come in and discuss informally. Eibe for Rosemary Gardens and Greenspan for Hampers Common. **ACTION:** Get contract in place. **ACTION:** Meet with Estate. Inspection by Cllrs to take place from the 17th of July to the 31st of July.
- Allotments – Cllr Spriggs proposed to accept John Robbins report. Seconded by Cllr Burden.
RESOLVED
ACTION: Clerk to write to named allotment holders.
- War Memorial – **NOTED**
- Appraisal – Statement of purpose. Cllr Kemp proposed it is sent to all Cllrs for approval. Seconded by Cllr Sneller.
RESOLVED
ACTION: Cllr South to send out to all Cllrs for return by the 24th.
- Chairman’s update on issues not included on this agenda – None.

59/15 To confirm the minutes of the previous Council meetings

The minutes of the meeting held on 23 June 2015 were agreed as a true record.
Proposed by Cllr Hanauer and seconded by Cllr Sneller.

RESOLVED

60/15 Matters Arising from previous minutes not already on this agenda

To include:

(a) Defibrillators – Cllr Kemp proposed budget to cover up to date by removing cost of signs. Total amount - £116.57.

Proposed by Cllr South and seconded by Cllr Smith.

RESOLVED

(b) Tap on the Leconfield – deferred.

(c) Councillor’s opportunity to raise matters from the previous minutes not already on this agenda – Bus Shelters – no money until next financial year. Other organisations may be able to apply for a grant. Cllr Fynes said that there was money let in the pot for the elderly.

Cllr Hanauer to investigate possibility of other funding.

61/15 To receive Reports

(a1) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation.

Leconfield Estates	50.69	Allotments Lease and Water
Austens	342.91	Hanging Baskets - Maintenance
Nexus	4,002.00	N Plan
Naldrett	497.50	Rosemary Gdns/Hampers Com Contract
Viking	287.81	Office Expenditure
Playsafe	458.40	Hampers Common Maintenance

SSE	268.23	Office Rent & Service Charges	Electricity
Zurich	2,530.98	Insurance	
CDC	1,173.14	General Maintenance	Litter Bin Emptying
SSALC	60.00	Training	
Khameleon	30.00	General Maintenance	Bus Shelter Cleaning
Hoseshop	378.00	Hanging Baskets - Maintenance	

Payments proposed by Cllr Pawsey and seconded by Cllr Smith.

RESOLVED

(a2) Minutes of the previous meeting

16 June 2015 – Proposed by Cllr Burden and seconded by Cllr Petersens.

RESOLVED

(b) Traffic and Planning Committee

Minutes of the meeting held on 2 June 2015 – Proposed by Cllr Sneller and seconded by Cllr Smith.

RESOLVED

Minutes of the meeting held on 23 June 2015 - Proposed by Cllr South and seconded by Cllr Smith.

RESOLVED

(c) Neighbourhood Plan

For information only.

(d) Open Spaces - Proposed by Cllr Burden and seconded by Cllr Petersens.

RESOLVED

(e) Petworth Business Association – Cllr Spriggs asked whether the PBA had any funds for a bus shelter.

(f) Petworth Pages – **NOTED** that the latest publication was ready to be distributed.

62/15 To consider other items at the Chairman's discretion

Thanks was given to Cllr Sneller and the Community Association for all the hard work in putting on the Fete in the Park. Some publication to be made regarding decisions regarding running the Fete.

Meeting closed – 9.10pm

Signed.....

Chairman