

MINUTES OF A MEETING OF THE OPEN SPACES COMMITTEE HELD ON  
TUESDAY 19 AUGUST 2015  
IN THE TOWN COUNCIL OFFICE AT 7 PM

Cllrs Present: Mr Roger Hanauer (Chairman)

Mr Chris Kemp

Mr David Burden

Mr Tony Sneller

Miss Samantha Spriggs

Mrs Maggie South

Apologies: Mrs Carry Smith

Mr Michael Peet

Attending: Town Clerk, Mrs Rebecca Knifton

OS/45/15 Representations by the public

None.

OS/46/15 Apologies for absence

Apologies had been received from Cllrs Peet and Smith.

OS/47/15 Declarations of interest

There were no declarations of Pecuniary or non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

OS/48/15 Minutes of the meetings held on Tuesday 7 July 2015

Proposed by Cllr South and seconded by Cllr Burden that the minutes were a true record of the meeting. **RECOMMENDED** that the minutes be adopted by Council.

OS/49/15 Matters arising that are not already included in this agenda

- (a) Bus Shelter – Cllr Hanauer reported that a grant can be obtained in September through the CLC. It was **AGREED** that PTC will speak to County Councillor Janet Duncton and ask for her support at the meeting of full Council to held on Thursday the 20<sup>th</sup> of August. Cllr Hanauer has received 3 quotes for the works. A discussion to take regarding the Community Initiative Fund. The matter will form part of the agenda for the next meeting.
- (b) Skatepark - Cllrs Kemp and Hanauer had met with the Deputy Car Park Manager. **NOTED** that he is on side with the proposed siting at the SB. He was helpful and informed them that he would use the CCTV cameras to assess the usage of the disabled spaces. **NOTED** that Cllr Hanauer has started a petition. Mr Voden in Byworth has already compiled 73 signatures and Cllr Smith has a further 3 sheets of signatures. **NOTED** that Cllr Sneller has produced a feasibility study for Cllr Hanauer to work on
- ACTION:** Cllr Hanauer to re-contact Clive Fish and Jonny Welsh at the SB.  
**ACTION:** Cllr Peet is helping to produce a health and safety plan.  
**ACTION:** The Clerk to contact Piers Taylor to request a supporting letter with regards to ASB.
- (c) De-fib – Cllr Sneller reported that two defibs are already in situ. **NOTED** that we are awaiting 4 pads. Cllr Hanauer confirmed that there will be a contribution of £500 from the Petworth Society.  
**ACTION:** Cllr Kemp to ask the Estate who to make the cheque out to.
- (d) Footpath around the hills – Cllr South reported that she had sent an email to Philip Potter regarding ownership.

**ACTION:** Cllr Kemp to speak to the Estate.

Cllr South has started drafting a map. Further **NOTED** that Naldrets have been contacted regarding clearance works.

**AGREED** that the litter bins are in a terrible state and a discussion took place regarding a recent meeting the Clerk had with Simon Penny at CDC. It had been discussed that if PTC were able to replace the existing bins with wheelie bins, CDC could be contracted to empty them.

**NOTED** that there is a need for 6 bins and a further 2 dog refuse bins within the Parish. It was discussed that a possibility could be to move 2 bins out of Rosemary Gardens and re-site them at the end of Bartons Lane and the entrance to the Church.

Cllr Burden stressed that PTC must encourage civic pride.

Cllr South suggested that the bins next to the two benches should be removed.

Cllr South proposed removing the bins on the footpath and monitoring litter for one year. Should the litter increase then PTC should purchase the wheelie bins. **AGREED**

Cllr South proposed that the fence at Bartons Lane should be repaired. Seconded by Cllr Kemp. **AGREED.**

**ACTION:** Nick Blunt to be contacted re repair.

**NOTED** that a tree has been taken down due to honey fungus.

- (e) War memorial – **ACTION:** The Clerk to chase Tilley's re spec for the grant.
- (f) Hanging baskets and brackets – Cllr Hanauer stated his concerns regarding the cost of the watering as the Star had received a huge bill. **AGREED** that PTC will monitor.
- (g) Phone box – The continuing discussion regarding acquisition took place. Cllr Sneller had received an email from someone keen to turn it into a children's library. Cllr Hanauer proposed the motion and Cllr Burden seconded but it was **AGREED** that PTC will not move to hastily in proceeding with this action until confirmation from BT is sought. **NOTED** that the boxes can be bought for £1.
- (h) Litter Bins – already minuted in (d).
- (i) Grass cutting and hedges – Naldrets contract is almost at an end. **AGREED** that PTC will revisit the schedule of works and prepare a spec for tender. **AGREED** that Cllr South's husband and John Robbins will assist.

**NOTED** that CDC are responsible for the Cemetery at present but have offered to pass over the maintenance works to PTC and will assist by giving PTC £1k from their budget.

**ACTION:** The Clerk to obtain 3 quotes as an interim.

**ACTION:** A schedule of works to be created.

**ACTION:** A formal tender to be drafted.

**ACTION:** To send a holding email to Bob Riley.

**ACTION:** Cllr South proposed an interim grass cutting working party. Seconded by Cllr Hanauer. **AGREED**

- (j) Bus stop quotes – **NOTED** that there are 2 bus shelters at Hampers Common, their main use is for the local school children.

**NOTED** that Cllr Kemp has drafted a schedule  
**ACTION:** Put out the schedule for quotation.

- (k) Hanging basket quotes – Deferred.

- (l) Naldrets – Already covered in minute OS/49/15 (i)

OS/50/15 Play Areas

(a) Rosemary Gardens & (b) Hampers Common – **AGREED** that the works should be completed by the 7<sup>th</sup> of November.

**NOTED** that the equipment at Hampers Common is non-existent and that the equipment at Rosemary Gardens has deteriorated dramatically.

**AGREED** that a press release to confirm how it is to be funded which will coincide with the article already in the Midhurst & Petworth Observer should be sent out. The focus of it will be ‘we are doing this for you, our community’.

OS/51/15 Allotments

The Clerk gave an update on the repairs to the leak at Station Road Allotments. The costs of the repairs were within the Clerk’s remit to action.

**NOTED** that a quote for the additional taps had been received.

**ACTION:** The Clerk to obtain 3 further quotes.

OS/52/15 To consider other items at the Chairman’s discretion

The War Memorial to be put on the next agenda.

Meeting closed – 8.35pm

Signed.....  
Chairman

Dated.....