

MINUTES OF A MEETING OF PETWORTH TOWN COUNCIL
HELD ON THURSDAY 20 AUGUST 2015
at 7.30pm in The Council Offices, Golden Square, Petworth

This meeting was recorded.

Cllrs Present: Mr Chris Kemp (Chairman)
Mr David Burden
Dr Rosa Pawsey
Mr Roger Hanauer (Vice Chairman)
Miss Sam Spriggs
Mrs Carry Smith
Mr Michael Peet
Mrs Maggie South
Mr Rob Evans
Mr Tony Rogers
Mrs Liz Singleton
Mrs Juliet Fynes
Mr Neville Fox

In Attendance: Town Clerk Mrs Rebecca Knifton

Apologies: Mr Tony Sneller
Mr Hugo Petersens

67/15 Representations

There was a representation by Trenton Williams from Alan Baxter. The presentation is attached as a separate appendix to these minutes.

68/15 Apologies for absence

Apologies were received from Cllrs Sneller and Petersens.

69/15 Declarations of interest

There were no declarations of Pecuniary or non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

70/15 District and County Councillors

NOTED that County Councillor Duncton had sent an apology to the Chairman.

District Councillor Lintill had arrived during the presentation but was unable to stay for the meeting. She had passed a note to Cllr South which she duly read out which included confirmation that the Local Plan had been adopted.

Cllr Hanauer stated that the information reported on at the Town Council meetings from both County and District Cllrs were not specific to Petworth and bore little relevance. It was **NOTED** that the reports only restated general information from both Councils which could be found in the WSCC and CDC newsletters.

Cllr Peet asked whether they could address specific points on the agenda. Cllr South suggested that specific questions should be given to them in advance of the meeting.

Cllr Fox proposed that both the County and District Cllrs should leave out the periphery and report on what they have done for the Parish.

Cllr South seconded the motion.

RESOLVED

71/15 Chairman's Report and other Announcements on matters requested

- Skatepark update – Cllrs Hanauer and Kemp reported that they had met with Nick Simpson, the Deputy Manager of CDC’s carparks. The meeting was very positive regarding the siting of the skatepark at the Sylvia Beaufoy and it was **NOTED** that the disabled spaces would probably be the best area to construct it. Steve Hansford and Sarah Peyman have requested a feasibility study which Cllr Hanauer is dealing with. **NOTED** that the petitions are proving that the facility is very much needed. **NOTED** that the skatepark should be up and running by the end of the financial year.
- Five Year Plan/Wish List – To readdress in October.
- Play Park Update – Proposed by Cllr Hanauer and seconded by Smith that a loan of £70k will be taken out by PTC. **AGREED** that a press release will be given.
- Allotments – **AGREED** that the next batch of invoices will be sent out by post.
- War Memorial – Grant paperwork is re-established.
- Standing Order Amendment – Proposed by Cllr South and seconded by Cllr Pawsey. **RESOLVED** Grant Policy and Grant approval – The clerk to resend out the draft policy. **AGREED** that the Sylvia Beaufoy will receive a grant of £900 and the Community Minibus Association will receive £400. This is in line with the Budget.

Proposed by Cllr Burden and seconded by Cllr Hanauer.

RESOLVED

- Litter bins – Reference was made to the Chairman’s correspondence with Bob Riley. The matter is ongoing.
- Chairman’s update on issues not included on this agenda – Cllrs Peet and Kemp are due to have a meeting regarding the Farmer’s Market.

72/15 To confirm the minutes of the previous Council meetings

Minutes of the meeting held on 16 July were proposed by Cllr Hanauer and seconded by Cllr Smith as being a true record.

RESOLVED

Minutes of the meeting held on 4 August were proposed by Cllr South and seconded by Cllr Spriggs as being a true record. **NOTED** that Cllr Fox had been present.

RESOLVED

73/15 Matters Arising from previous minutes not already on this agenda

To include:

- (a) Defibrillators – **NOTED** that Cllr Kemp is due to meet with Estates.
- (b) Tap on the Leconfield – As above.
- (c) Councillor’s opportunity to raise matters from the previous minutes not already on this agenda –

NOTED that Cllr Burden will attend the CDC meeting on the 30th.

74/15 To receive Reports

- (a) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation.

Naldrett	597.50	Rosemary Gdns/Hampers Com Contract	
Bexley Printers Ltd	80.00	N Plan	Leaflets
CDC	1,560.00	Office Rent & Service Charges	
Barnsfold Nurseries Ltd	134.40	Hanging Baskets - Maintenance	
Leconfield Hall	200.00	200.00 N Plan	Public Consultation
Julie Aguilar	699.20	699.20 N Plan	Tax Rebate
Tax and NI	526.41	526.41 Clerk's Salary	

The above payments were proposed by Cllr Fox and seconded by Evans.

RESOLVED

(a2) Minutes of the previous meeting

Minutes of the meeting held on 14 July were proposed by Cllr Evans and seconded by Cllr Pawsey as being a true record.

RESOLVED

(b) Traffic and Planning Committee

Minutes of the meetings held on the 22nd of July and the 4th of August were proposed by Cllr Singleton and seconded by Cllr Smith as being a true record.

RESOLVED

(c) Neighbourhood Plan – Cllr Pawsey reported that that the data from the consultations had been collated and the report had been produced. **NOTED** that a new grant application is being undertaken and that a statement of purpose in conjunction with the ToRs is being drafted.

(d) Open Spaces

Minutes of the meeting held on the 7th of July were proposed by Cllr Spriggs and seconded by Cllr Hanauer as being a true record.

RESOLVED

(e) Petworth Business Association.

Cllr Peet will send out a copy of the brochure for information.

(f) Petworth Pages

NOTED that the artwork had been sent to the printers on Monday. This is now the 3rd edition run by the PBA which is sent out to 8,000 homes.

75/15 To consider other items at the Chairman's discretion

NOTED that Cllr South will be absent for the next meeting.

Meeting closed – 9.30pm

Signed.....

Chairman