

PETWORTH TOWN COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE HELD ON THURSDAY 23 JUNE 2016 IN THE TOWN COUNCIL OFFICE AT 6.30pm

Cllrs Present: Mr Rob Evans (Chairman)
Mrs Carry Smith
Mr Roger Hanauer
Mr Tony Rogers
Mr Chris Kemp
Mr David Burden
Mrs Liz Singleton

Apologies: Mr Neville Fox

In attendance: Mrs Rebecca Knifton (Town Clerk)

P/39/16 Apologies for absence
Apologies were received from Cllr Fox.

P/40/16 Declarations of Interest
None

P/41/16 Minutes of the previous meeting
The minutes of the meeting held on 7 June 2016 were proposed by Cllr Kemp and seconded by Cllr Hanauer and were **RECOMMENDED** to Council for approval.
RESOLVED: that the minutes be approved and signed by the Chairman as a true record of that meeting.

P/42/16 Planning Applications
Proposed rear extension.
Planning Application
5 Downview Road Petworth West Sussex GU28 0EU
Ref. No: SDNP/16/02583/HOUS
Proposed by Cllr Smith and seconded by Cllr Hanauer.
RECOMMEND No Objection

Cllr Singleton arrived at 6.35pm

2 no. non-illuminated hanging signs and 1 no. non-illuminated fascia sign.

Planning Application
Ground Floor Swan House Saddlers Row Petworth West Sussex GU28 0AN
Ref. No: SDNP/16/02704/ADV
Proposed by Cllr Smith and seconded by Cllr Singleton.
RECOMMEND No Objection to this planning application **SUBJECT** to confirmation that 'manifestations' on the windows, 'A1 welcome sign' and 'legal totem/bag' sign meets with listed building requirements.

P/43/16 Decisions

Case No:	SDNP/15/05640/LIS		
Decision:	Approved	Decision Date:	3 June 2016

Case Officer:	Jenna Shore
Applicant:	Mr Paul Denham
Proposal:	Alterations including rear facing first floor window and removal and construction of partitions to facilitate change of use.

Location: First and Second Floors, New Street House, New Street, Petworth, West Sussex, GU28 0AS

Case No:	SDNP/15/05641/FUL		
Decision:	Approved	Decision Date:	3 June 2016
Case Officer:	Jenna Shore		

Applicant: Mr Paul Denham
Proposal: Change of use from B1(a) offices to 1 no. dwelling with internal alterations to include first floor rear window.

Location: First and Second Floors, New Street House, New Street, Petworth, West Sussex, GU28 0AS

Case No:	SDNP/16/00807/HOUS		
Decision:	Approved	Decision Date:	31 May 2016
Case Officer:	Jenna Shore		

Applicant: Mr Jim Scallon
Proposal: Erection of a summerhouse in garden area.

Location: 3 and 4 Rosemary Lane, Petworth, West Sussex, GU28 0FH

Case No:	SDNP/16/01690/HOUS		
Decision:	Approved	Decision Date:	3 June 2016
Case Officer:	Jenna Shore		

Applicant: Miss A Knight
Proposal: Proposed single storey rear utility extension and proposed front porch extension.

Location: 3 Pound Close, Petworth, GU28 0HX

P/44/16 Traffic Consultant

A decision to defer a discussion regarding feedback from the public consultation day was **AGREED**.

P/45/16 Footpaths

A decision to defer a discussion regarding receiving an update on the current condition of the footpaths around the Parish was **AGREED**.

P/46/16 Heath End

NOTED that an informal hearing will take place on Thursday 7th July at 9am at the South Downs Centre, Midhurst.

Before the meeting ended, two matters arising from the previous minutes were raised by Cllr Evans.

- 65 Sheepdown – it was **NOTED** that the Inspector had arranged a site visit which was subsequently cancelled due to incorrect and misleading Plans. The site visit will be rescheduled.

- The Co-op – Cllr Evans explained that he had spoken again to Sam Moore at head office. Members of the Committee wished to make a **RECOMMENDATION** to Council that a letter be sent expressing unhappiness that the proposed application is having a detrimental effect on retail within the town.

Councillor Evans reported on a number of telephone conversations and e-mails which had taken place with the Co-op in recent weeks and that there was a great deal of contradictory opinions, actions and timescales which seem to have occurred.

Proposed by Cllr Evans and seconded by Cllr Kemp that this matter will be raised at Council.

P/47/16 Date of the next meeting
9am on Thursday 30 June 2016.

Meeting closed – 7.30pm

Signed: Date:
Chairman