



Petworth Town Council

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16 June 2016

Dear Cllr

I HEREBY GIVE NOTICE that a meeting of the **PETWORTH TOWN COUNCIL** will be held on **THURSDAY 23 JUNE 2016** in **PETWORTH TOWN COUNCIL OFFICES** commencing at **7.30pm**.

Yours sincerely

Becca

Mrs Rebecca Knifton ACILEx
TOWN CLERK

Agenda

1. Representations by the public

Members of the public may ask the Chairman for permission to address Council. **Please be advised that a request should be submitted to the Clerk no less than 48 hours prior to the meeting.**

2. Apologies for absence

3. Declarations of interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

4. District and County Councillors

To receive reports from District and County Councillors

5. Chairman's Report and other Announcements on matters requested

NP update – Cllr Pawsey to read a report from the Chairman of the PNPSG

Skate Park – Cllr Hanauer & Cllr Peet to report on the recent meeting with CDC and to inform members of the current situation

Hampers Common Play Area – Cllr Kemp

Car Parks – Cllr Kemp & the Clerk to update members on recent undertakings and ongoing works to both Pound St and the Midhurst Rd Car Parks

Footpaths and Pavements – Cllr Kemp will update members on works undertaken and works yet to be completed

Grants – The Clerk to present the two recent Grant applications and to explain under what statutory power the Council has to award them if agreed

Operation Watershed – Cllr Kemp and the Clerk to report on quotes received and the process involved with applying for the Grant

Bus Shelters – To discuss the quotes received. Quote 1 attached as **APPENDIX A**

WSCC Highways – Cllr Kemp to report on his scheduled meeting with Joel Sykes on the 30th of June

Street Lighting – To discuss the annual maintenance and inventory. To further discuss recent correspondence with Tony McCarthy at WSCC.

Winter Maintenance – Cllrs Copus and Spriggs to report back to members with an update on the redrafting of the Plan

Farmers Market – Cllrs Kemp & Peet and to report on the Market’s development. The Clerk & Cllr Copus to report on the current financial situation

Petworth in Bloom – Cllr Kemp to report on developments and to discuss the Management Plan which has already been circulated

Licensing – To discuss with a view to adopting the Licensing documentation as previously circulated

Petworth Sports Association - To consider using the Council’s specific powers to assist in providing financial support

Allotments - To receive an update on the current financial position and to consider any outstanding payments to be addressed.

6. To confirm the minutes of the previous Council meetings

The following minutes of the previous meetings to be adopted due to the PTC Cloud being unavailable:

May 19 2016 – Annual Council Meeting

APPENDIX B

June 7 2016 (extraordinary meeting)

APPENDIX C

7. Matters Arising from previous minutes not already on this agenda

To include adoption of the minutes circulated at the meetings held on 7 June 2016

8. To receive Reports

(a1) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation.

(a2) Minutes of the previous meeting

APPENDIX D

(b) Highways, Traffic and Planning Committee

APPENDIX E & F

(c) Open Spaces

(d) Petworth Business Association.

(e) Petworth Pages

(f) Petworth Vision – A report to be received regarding the competition winners

9. To consider other items at the Chairman's discretion

10. **EXCLUSION of THE PUBLIC**

In accordance with the provisions of **section 1(2) of the Public Bodies (Admission to Meetings) Act 1960** the press and public has been excluded from the meeting by reason of the confidential nature of the business to be transacted. Information relating to the financial and/or business affairs of any particular person (including the authority holding that information).

Staffing Matters

All accompanying documents can be requested from the Clerk.