



# Petworth Town Council

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Dear Cllr

**I HEREBY GIVE NOTICE** that a meeting of the **HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE** will be held on **THURSDAY 23 JUNE 2016** in **PETWORTH TOWN COUNCIL OFFICES** commencing at **6.30pm**.

Yours sincerely

*Becca*

Mrs Rebecca Knifton ACILEx  
TOWN CLERK

15 June 2016

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## Agenda

1. Apologies for absence

2. Declarations of interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

3. Minutes of the previous meeting held on Tuesday 7 June

**APPENDIX A**

4. Matters arising from the previous minutes

5. Planning Applications

**Proposed rear extension.**

Planning Application

5 Downview Road Petworth West Sussex GU28 0EU

Ref. No: SDNP/16/02583/HOUS

**2 no. non-illuminated hanging signs and 1 no. non-illuminated fascia sign.**

Planning Application

Ground Floor Swan House Saddlers Row Petworth West Sussex GU28 0AN

Ref. No: SDNP/16/02704/ADV

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6. Decisions

<b>Case No:</b>	SDNP/15/05640/LIS		
<b>Decision:</b>	Approved	<b>Decision Date:</b>	3 June 2016
<b>Case Officer:</b>	Jenna Shore		

**Applicant:** Mr Paul Denham

**Proposal:** Alterations including rear facing first floor window and removal and construction of partitions to facilitate change of use.

**Location:** First and Second Floors, New Street House, New Street, Petworth, West Sussex, GU28 0AS

<b>Case No:</b>	SDNP/15/05641/FUL		
<b>Decision:</b>	Approved	<b>Decision Date:</b>	3 June 2016
<b>Case Officer:</b>	Jenna Shore		

**Applicant:** Mr Paul Denham

**Proposal:** Change of use from B1(a) offices to 1 no. dwelling with internal alterations to include first floor rear window.

**Location:** First and Second Floors, New Street House, New Street, Petworth, West Sussex, GU28 0AS

<b>Case No:</b>	SDNP/16/00807/HOUS		
<b>Decision:</b>	Approved	<b>Decision Date:</b>	31 May 2016
<b>Case Officer:</b>	Jenna Shore		

**Applicant:** Mr Jim Scallon

**Proposal:** Erection of a summerhouse in garden area.

**Location:** 3 and 4 Rosemary Lane, Petworth, West Sussex, GU28 0FH

<b>Case No:</b>	SDNP/16/01690/HOUS		
<b>Decision:</b>	Approved	<b>Decision Date:</b>	3 June 2016
<b>Case Officer:</b>	Jenna Shore		

**Applicant:** Miss A Knight

**Proposal:** Proposed single storey rear utility extension and proposed front porch extension.

**Location:** 3 Pound Close, Petworth, GU28 0HX

7. Traffic Consultant

To discuss feedback from the public consultation day.

8. Footpaths

To discuss and receive an update on the current condition of the footpaths around the Parish.

9. Heath End

To note and discuss the informal hearing which will take place on Thursday 7<sup>th</sup> July at 9am at the South Downs Centre, Midhurst.

## PETWORTH TOWN COUNCIL

### MINUTES OF THE ANNUAL MEETING OF THE HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE HELD ON TUESDAY 7 JUNE 2016 IN THE TOWN COUNCIL OFFICE AT 6.30pm

**Cllrs Present:** Mr Rob Evans (Chairman)  
Mrs Carry Smith  
Mr Roger Hanauer  
Mrs Liz Singleton  
Mr Chris Kemp  
Mr David Burden

**Apologies:** Mr Tony Rogers  
Mr Neville Fox

**In attendance:** Ms Sue Frossard (Acting Town Clerk)

**Public:** None.

P/30/16 Election of Chairman  
Mr Rob Evans - Proposed by Cllr Carry Smith, Seconded by Cllr David Burden, carried unanimously.

P/31/16 Election of Vice-Chairman  
Cllr Tony Rogers - Proposed by Cllr Rob Evans, Seconded by Cllr Liz Singleton, carried unanimously.

P/32/16 The Chairman welcomed Cllr Roger Hanauer as a new member of the Highways, Traffic and Planning Committee.

P/32/16 Apologies for absence  
Apologies were received from Cllrs Rogers and Fox.

P/33/16 Declarations of Interest  
Cllr Roger Hanauer declared a personal interest in planning applications SDNP/16/02256/FUL, SDNP/15/06456/LIS and SDNP/16/00327/HOUS.

P/34/16 Minutes of the previous meeting  
The minutes of the meeting held on 6 May 2016 were proposed by Cllr David Burden and seconded by Cllr Carry Smith and were recommended to the Committee for approval.  
**RESOLVED:** that the minutes be approved and signed by the Chairman as a true record of that meeting.

P/35/16 Planning Applications  
Construction of a tennis court.  
Upper Mead, Byworth Road, Byworth, Petworth, GU28 0HN.  
SDNP/16/02428/FUL.  
**RESOLVED:** to recommend **NO OBJECTION** to this application **PROVIDED** approval is granted only on condition that no flood lighting is subsequently added to the court.

Notification of intention to fell 2 no. Acacia trees, 2 no. Magnolia trees and 1 no. Apple tree.  
Stringers Hall, East Street, Petworth, West Sussex, GU28 0AB.  
SDNP/16/02428/TCA.  
The committee expressed concern at the proposed removal of mature trees.  
**RESOLVED:** to recommend **NO OBJECTION** to this application **PROVIDED** the Authority's Tree Officer concurs with the Applicant's assessment of the dangers posed by these diseased trees.

**Proposed generator compound.**

Sewage Treatment Works, Haslingbourne Lane, Petworth, West Sussex, GU28 0JH.  
SDNP/16/02010/FUL.

**RESOLVED:** to recommend **NO OBJECTION** to this application.

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P/36/16            Planning Inspectorate

A recent letter from the Planning Inspectorate was believed to be in connection with 65 Sheepdown. The Committee **NOTED** that the Inspector will make a site visit on 17 June and her decision will follow.

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P/37/16            Decisions

The Committee **NOTED** the following decisions of the Planning Authority:

Withdrawn:

*Hungers Corner Farm*, replacement conservatory.

Refused:

*Teelings 3 Market Square*, Change of Use and alterations; and

*2 The Mews*, Variation of a condition on a previous application to paint a door white; *5 Downview Road*, Proposed rear extension.

Approved:

*Wisteria Cottage, Bartons Lane*, new single storey extension with traditional hipped, gable roof.

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P/38/16            Date of the next meeting(s)

18:30 on the 23 June 2016.

The next meeting time/date will be decided at the 23 June meeting.

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Meeting closed – 7.26pm

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