



Petworth Town Council

The Old Bakery
Golden Square
Petworth
West Sussex
GU28 0AP
Tel: 01798 344883

11th October 2017

E: clerk@petworth-tc.gov.uk

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON TUESDAY 17th OCTOBER 2017 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

**MELANIE KITE
CLERK**

AGENDA

1. Chairman's announcements

2. Apologies for absence

3. Declarations of Interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

4. Minutes of the previous meeting

To approve and sign the minutes of the meeting held on 19th September 2017 (issued separately)

5. Matters arising from the minutes

To consider matters arising from the minutes

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda, but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. Draft Budget 2018/19

To consider the 1st Draft of the budget 2018/19

8. Electronic Payments

To approve payments made in September 2017

9. September 2017 Accounts

To receive the budget monitoring statement for September 2017 (presented at the meeting)

10. Bank reconciliation as at end September 2017

To approve and recommend for adoption at the next Council meeting on 19th October 2017.

11. Invoices for approval

To approve and recommend for adoption at the next Council meeting on 19th October 2017 (presented at the meeting)

12. Receipts

To review monies received up to 10th October 2017 (presented at the meeting)

13. Matters to be discussed at the Chairman's discretion