



Petworth Town Council

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING ON THE 22nd NOVEMBER 2017.

A MEETING OF OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY 25th OCTOBER 2017 AT 7.00PM IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

Present:

- Cllr Roger Hanauer (Chair)
- Cllr Alan Copus
- Cllr Chris Kemp
- Cllr Jim Scallon
- Cllr David Burden
- Cllr Juliet Fynes
- Melanie Kite, Clerk

CHAIRMAN'S ANNOUNCEMENTS

The Chairman pointed out the fire exit and reminded everyone about mobile phones. He welcomed the new Clerk, Melanie Kite

APOLOGIES FOR ABSCENCE

Cllr Michael Peet

DECLARATIONS OF INTEREST

No interests were declared.

MINUTES OF THE LAST MEETING

The Minutes of the Meeting held on 27th September 2017.

These were approved at the Full Council meeting held on 21st September.

MATTERS ARISING FROM THE MINUTES

Cllr Scallon commented that the footpath running between the Grove Lane allotments was very wet and in need of attention. This is owned by WSCC Highways. It was agreed that PTC would attend to this laying scalplings.

Proposed Cllr Kemp, seconded Cllr Copus all agreed

PUBLIC PARTICIPATION

Adjournment of the meeting for public questions.

No members of the public were present.

Meeting re-convened

NEW BUS SHELTER – STATION ROAD

It was agreed that a plaque with “Provided by Petworth Town Council, October 2017” should be placed inside the shelter. Cllr Copus will look into getting this done.

Cllr Kemp said that the 5 bus shelters owned by PTC should also have a plaque stating that they were provided by PTC with the council logo.

The Clerk was asked to contact CDC to enquire how long it would be before it was reimbursed for the money for the bus shelter.

SKATE PARK

A Management Planning Consultant should be sought to lead this project. The Consultant, a groundworks company and Wheelscape can then work together on the project. Quotations from two consultancy companies is required. A proposal for whether to apply for a loan or not can be proposed at Finance and General Policy Committee.

There is another meeting with CDC car parks on 1st November when it is hoped that the number of spaces and the lorry bays will be agreed, allowing PTC permission to go ahead with the area at the bottom of the carpark.

A Child Protection Policy is required by Sports England. The Clerk will liaise with Cllr Thorpe to write one.

FOOTPATH AROUND THE HILLS

It was agreed Cllr Hanauer will look into the cost of PTC plaques for the turnstiles and kissing gate. As the first quotation came in too high the plaque will be reduced in size and scope to reduce its cost.

ALLOTMENTS

A final inspection of the allotments will be done at the end of November. Plot holders who have been sent a letter asking them to tidy their plot and still haven't will be issued with a letter informing them that their tenancy is terminated.

The hedge along the tennis courts at the Grove Lane allotments has been cut but now requires attention on the side of the allotments. This needs to be looked at as to whether PTC or the allotment holders will undertake the work.

The hedging along edge of the Midhurst Road allotments will be undertaken by PTC. HJS Landscapes has given a quotation for this work. The Clerk will contact HJS Landscapes to discuss the work.

FINGER POSTS

This is still in the process of being refurbished.

GENERAL MAINTENANCE

- a) Clearance of footpath at Byworth – Cllr Hanauer will contact Richard Voden regarding this issue.
- b) Repair of stone wall in Grove Road – A specification for the repair will be done and the Clerk will contact companies for quotations.
- c) Deep cleaning to the back line in town – CDC has not been completed the work this year. The Clerk was asked to contact CDC to get this work finished.

d) Public Grievances – None received

BOY’S SCHOOL GRAVES, ARTWORK

Progress on choosing appropriate artwork from the developer has stalled. Correspondence from Cllr Kemp to Mr John Saunders and Mr J. Gormley has not resulted in moving this forward. The Town Council will write to Mr. D Hyland to see, once again, if the PTC can take this project off the developer and commission a piece of artwork itself in order to have the full amount of the S106 monies.

ANY OTHER ITEMS AT THE CHAIRMAN’S DISCRETION

Cllr Burden enquired about what was happening with the blocked culvert on the A272. Cllr Kemp replied that this had been surveyed by an engineering company and work on this would fall under the Watershed Grant. This is still with CDC.

Cllr. Burden pointed out the poor drainage down Grove Lane and that the land owner needs to clear the gateways to allow rain water to flow freely. The Clerk will look into this and speak to the landowner.

The bank “Fred’s Bank” on A272, opposite the fire station will be cleared of debris paid for by PTC and planted with bulbs.

The council is still waiting to hear from BT about whether the phone box has been disconnected or not. This will be restored by Cllr Hanauer and Cllr Peet and is budgeted for in 2018/2019 budget.

The entrance to Hampers Common has had some remedial work done it but further work needs to be undertaken. Quotations for this work will be obtained.

Meeting closed 8:51pm.

Signed
Chairman

Dated.....