



Petworth Town Council

The Old Bakery
Golden Square
Petworth
West Sussex
GU28 0AP

Tel: 01798 344883

E: clerk@petworth-tc.gov.uk

19th October 2017

To Open Spaces Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON TUESDAY 25th OCTOBER 2017 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

MELANIE KITE
CLERK

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on 27th September 2017 (**Appendix 1**)
5. **MATTERS ARISING**
To consider matters arising from the meeting not already on this agenda

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. NEW BUS SHELTER, STATION ROAD

To discuss and approve the placement of a plaque in the bus shelter by the Town Council.

8. SKATE PARK

To receive a progress report on the current position of the skate park.

9. FOOTPATH AROUND THE HILLS

To discuss and agree the refurbishment of the turnstile.

To discuss the Kissing Gate Commemorative Plaque.

10. ALLOTMENTS

To receive an update regarding the letters sent to some plot holders and to discuss whether to issue a final letter after a second inspection.

11. FINGER POSTS

To receive an update on the finger posts.

12. GENERAL MAINTENANCE

a) To discuss and agree the clearance of the footpath at Byworth

b) To discuss and agree the repair to the stone wall in Grove Road

c) Progress on deep cleaning to the back line in the Town.

d) Any public grievances/ issues raised.

13. BOY'S SCHOOL GRAVES

To discuss and comment on the response from the developer regarding provision of an appropriate artwork and his costs.

To agree the way forward for PTC to take over this project and how to approach CDC about it again considering their initial response.

14. TO CONSIDER ANY OTHER ITEMS AT THE CHAIRMAN'S DISCRETION