



# Petworth Town Council

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16<sup>th</sup> November 2017

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**To Open Spaces Committee Members and all other Councillors**

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON TUESDAY 22<sup>nd</sup> NOVEMBER 2017 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.**

**MELANIE KITE  
CLERK**

## **AGENDA**

- 1. CHAIRMAN'S ANNOUNCEMENTS**  
Telephones, fire exits & recording of the meeting.
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on 25<sup>th</sup> October 2017 (**Appendix 1**)

**5. MATTERS ARISING**

To consider matters arising from the meeting not already on this agenda

**6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that a request should be submitted no less than 48 hours prior to the meeting.**

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. WICKSTEAD RISK ASSESSMENT REPORT (Appendix 2)**

To note and action recommendations made in the report.

**8. ALLOTMENTS**

To receive an update from the Clerk regarding the cutting of the hedges, the bank on the A272, Station Road and repair of footpath at Grove Road.

**9. BUS SHELTER – STATION ROAD**

Update from the Clerk on S106 monies.

**10. DOG FOULING (brought by Cllr Burden)**

To discuss what further action can be taken to highlight the problem

**11. BLOCKED CULVERT – SIGNAGE (brought by Cllr Burden)**

To decide if signage is required to inform the public about the blocked culvert.

**12. BOY'S SCHOOL GRAVES**

To receive a progress report following writing to David Hyland.

**14. ANY ITEMS FOR NEXT MEETING'S AGENDA**