



# Petworth Town Council

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14<sup>th</sup> September 2017

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Dear Cllr

**I HEREBY GIVE NOTICE** that a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** will be held on **TUESDAY 19<sup>th</sup> September 2017** in **PETWORTH TOWN COUNCIL OFFICES** commencing at **7pm**.

Yours sincerely

Alan Copus

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## Agenda

1. Apologies for absence
2. Declarations of interest  
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.
3. Minutes of the previous meeting held on 15th August 2017  
To approve and sign the minutes of the last meeting which have been issued separately
4. Matters Arising  
To consider any matters arising from the previous minutes
5. Electronic Payments  
To approve the payments made in August
6. August 2017 Accounts  
To consider these accounts which will be presented at the meeting
7. Bank reconciliation as at end August  
To be approved and recommended for adoption at full Council.

8. Invoices for approval

To be presented at the meeting and recommended for approval at full Council

9. Receipts

To be presented at the meeting. To review the monies received so far in September

10. Matters to be discussed at the Chairman's discretion