



Petworth Town Council

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12th January 2018

To All Town Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF THE PETWORTH TOWN COUNCIL ON THURSDAY 18th JANUARY 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH COMMENCING AT 7:30PM

**MELANIE KITE
CLERK**

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
Telephones, fire exits & recording of the meeting.
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on 14th December 2017 (**Appendix 1**)

5. MATTERS ARISING

To consider matters arising from the meeting not already on this agenda

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To receive reports from West Sussex County Councillor, Cllr Janet Duncton and District Councillor, Cllr Eileen Lintill.

8. TO RECEIVE REPORTS FROM THE COMMITTEES

(a) Finance and General Purposes Committee.

To adopt the Minutes of the meeting on 12th December 2017 (**Appendix 2**)

To approve payments, signing of cheques and bank reconciliation

To approve the 2018/2019 Budget

(b) Highways, Traffic and Planning Committee

To accept the Minutes of the meeting 23rd November 2017 (**Appendix 3**)

9. TO RECEIVE UPDATES FROM WORKING PARTIES AND GROUPS

(a) Town Traffic

To receive an update from the Chairman, Cllr Scallon following meeting on 12th January.

Bus Stop and Parking meeting with CDC

(b) Vision Group

To receive a report from Cllr Fynes

To update Councillors on forthcoming meetings and way forward in discussions with the Vision

(c) Petworth Business Association

To receive a report from Cllr Kemp

Petworth Pages - To view the mock-up of the new format.

(d) Petworth Sports Ground Lease

To receive an update on negotiations for a 25 year lease from the National Trust

(e) Neighbourhood Development Plan

To receive an update on the forthcoming referendum.

10. SAFEGUARDING CHILDREN POLICY

To accept and approve the PTC Safeguarding Children Policy. (**Appendix 4**)

11. STREET NAMING: DEVELOPMENT AT FORMER LAUNDRY COTTAGE

To agree one name and submit to CDC.

Suggestions: School Lane, School Close, Canada Green

12. SKATE PARK

To receive an update on the current situation.

13. WW1 CENTENARY COMMEMORATIONS 2018

To discuss ideas and plans for commemorating the centenary

To discuss sponsoring one or more of the RBL's 'Silent Soldiers'

14. MATTERS TO BE DISCUSSED AT THE CHAIRMAN'S DISCRETION