



Petworth Town Council

Melanie Kite
Clerk to Town Council
clerk@petworth-tc.gov.uk

The Old Bakery, Golden Square,
Petworth, West Sussex,
GU28 0AP
T: 01798 344883

TOWN COUNCIL MEETING

A MEETING OF THE PETWORTH TOWN COUNCIL TOOK PLACE ON THURSDAY
21st JUNE AT 7.30PM IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD
BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

Present: Cllr Chris Kemp (Chairman)
Cllr David Burden
Cllr Alan Copus
Cllr Rob Evans
Cllr Neville Fox
Cllr Juliet Fynes
Cllr Roger Hanauer
Cllr Rosa Pawsey
Cllr Michael Peet
Cllr Tony Rogers
Cllr Jim Scallon
Cllr Liz Singleton
Cllr Carry Smith
Melanie Kite – Clerk

Three members of the public, District councilor Lintill and the press were in attendance.

- 74/18 CHAIRMAN'S ANNOUNCEMENTS**
Councillors were asked to take a copy of the meeting dates for 2018/19. There were no changes since it was agreed in the May meeting.
- 75/18 APOLOGIES FOR ABSENCE**
Cllr Jennie Thorpe
- 76/18 DECLARATIONS OF INTEREST**
None.
- 77/18 MINUTES OF THE LAST MEETING**
Amendment was made to the committees and working groups. Cllr R. Evans was added to Finance and General Purposes and Traffic and Planning committees.
The Traffic working party members are Cllr J Scallon, Cllr C. Kemp, Cllr A.Copus, Cllr J.

Fynes, Cllr C. Smith, Cllr E. Singleton
The Minutes, as amended, of the meeting held on 17th May 2018 were approved and signed as a true and accurate record of the meeting.
Proposed Cllr Smith, seconded Cllr Hanauer, unanimously approved.

78/18

MATTERS ARISING

Cllr Fynes confirmed that the 700 children recorded on the 2011 census is for the ward of Petworth. Petworth town had around 450 children.

79/18

PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.
There were no questions from the public.
Meeting re-convened

80/18

REPORT FROM DISTRICT AND COUNTY COUNCILLORS

Apologies were received from County Councillor J Duncton.

District Councillor E. Lintill

Petworth Neighbourhood Plan will be recommended for adoption by Chichester District Council planning committee.

New Homes Bonus is available for all community projects not specifically those that a parish or town council is involved in.

WSCC's preferred option is the northern route for the A27 by-pass. It is now being discussed and will be decided by Highways England and the Department of Transport.

Chichester has signed up to reducing the amount of plastic being used.

District Cllr Lintill gave her full support to PTC's family litter picking day and will be along to volunteer.

81/18

TO RECEIVE REPORTS FROM THE COMMITTEES

81.1/18

Finance and General Purpose Committee

The Minutes of the meeting held on 15th May 2018 were adopted.

Proposed Cllr Peet, seconded Cllr Smith, unanimous.

Cllr Copus provided an update on the finances for May. The Clerk is now using the new finance package and has uploaded April and May.

Spending is slightly higher than normal. This is attributed to spending on plants and planters for 'In Bloom'. Spending should begin to even out from here on.

Internal Audit has been completed and the report was received today. This will be reported on at the next meeting.

81.2/18

Planning Committee

The Minutes of the meeting held on 9th May 2018 were adopted.

Proposed Cllr Singleton, seconded Cllr Evans all in favour.

There was nothing to report.

81.3/18

Open Spaces

The Minutes of the meeting held on 25th April 2018 were approved.

Proposed Cllr Copus, seconded Cllr Scallon, all agreed.

Cllr Hanauer asked that the council accept the quotation for the fitting of a new side window in the bus shelter of £357.64.

Proposed Cllr Hanauer, seconded Cllr Evans all in agreement.

Cllr Hanauer asked the members to accept the quotation for HJS Landscapes to clear the vegetation off grove Lane wall at a cost of £150.

Propose Cllr Rogers, seconded Cllr Scallon all agreed.

Cllr Fox asked for the footpath running from Rosemary Gardens to Mant road to be cut back. The Clerk will speak to Henry.

82/18

TO RECEIVE UP DATES FROM WORKING PARTIES AND GROUPS

(a)Petworth Business Association

Cllr Kemp reported that the town maps will be put in a Perspex container outside the community board on the Leconfield Hall. After speaking to CDC another one will go on the main map in Golden Square.

SDNPA will be asked if these maps could be distributed throughout the park area for tourists. The PBA are looking at ways to reduce the amount of plastic being used in Petworth.

(b) Neighbourhood Development Plan

The result of the referendum was confirmed by the chairman; 77% voted to accept the Neighbourhood Plan and the turnout was around 37%. It will be 'Made' or adopted by the South Downs National Park Authority on July 12th.

Cllr Copus proposed a vote of thanks to Cllr Kemp and the steering group for the many years of hard work and dedication to getting the Neighbourhood Plan through. All members agreed. A working party will now be established to take the plan forward from here on.

(c) Traffic, bus and highways

An update on the traffic project was given by Cllr Scallon. By the end of August 2018, the 1st three of the eight projects are hoped to be completed. The remaining five are all currently in progress and it is expected that by the end of 2018 all proposals will have been prepared. The sports club committee will be consulted when discussing the sports ground crossing.

HGV Signage Improvements	Completed Survey in July 2017	Traffic Survey
	Proposal Draft July/Aug 2018	Review draft proposal with Signage contractor
Car park Sign Improvements	Proposal Draft June 2018	Review draft proposal with Signage contractor
Sports Ground Crossing	Proposal Draft July 2018	Review draft proposal with WSCC Signals team
Crossing at National Trust/Park Rd	Scheduled for Sept/Oct 2018	Proposal required
North St Traffic Calming	Scheduled for Sept/Oct 2018	Proposal required
Grove Road Warning	Scheduled for July 2018	Proposal required
Gateway Improvements/Planting	In progress during 2018/19	Planting at 'Gateways'
Angel St Priority	Scheduled for 4Q 2018	Proposal required

83/18

BARTON(S) LANE

Following further correspondence with Chichester District Council, Cllr Hanauer expressed his concern that due process had not been enacted over the renaming of the lane. It had not been discussed nor a resolution passed to contact CDC to change the name. The Clerk will write to CDC to request copies of all correspondence between the town council and themselves on this matter.

84/18

WW1 CENTENARY CELEBRATIONS

Lighting a Beacon – It was agreed that PTC would apply for the CDC grant of £250.

Proposed Cllr Smith, seconded Cllr Fynes, unanimously agreed.

The siting of the beacon will be on the mound in Rosemary Gardens where the event will be centred. The timing of the lighting of the beacon will be at 7pm in accordance with the WW1 ceremony.

Proposed Cllr Peet, seconded Cllr Burden, unanimously approved.

Silent Soldier – Having resolved at an earlier meeting to sponsor 2 silhouettes the members agreed that the Town Council would have an Airman and a Naval Officer.

The clerk is ordering silhouettes on behalf of residents and organisations. No individual names will be on the silhouettes; however, a list of sponsors' names will be published in the winter edition of Petworth Pages magazine.

Cllr Kemp will speak to Fr Mark at St Mary's church regarding the Perspex silhouette soldiers.

In line with the 'Battle's Over' the Nation's tribute, Cllr Kemp proposed that the Armistice Day parade be moved to 11am inline with the rest of the Nation. Cllr Kemp will liaise with Father Mark.

Proposed Cllr Kemp, seconded Cllr Hanauer, all agreed.

Cllr Fynes will look into finding a bugle player as the town Band is not available in the morning.

Cllr Fynes confirmed that the bell ringers were aware of the 'Ringing out for Peace' at 7:05pm.

85/18

COMMUNITY RIGHT TO BID – THE OLD BAKERY

In the knowledge that CDC are doing an 'options appraisal' on its assets the future of the Old Bakery building was discussed. The importance of the building to the community of Petworth was outlined by Cllr Kemp. By submitting a 'Community Right To Bid' the Town Council would have to be informed if it comes up for sale and PTC would have the chance to bid for it.

Proposed Cllr Rogers, seconded Cllr Singleton, 12 members for, Cllr Pawsey abstained Resolved.

86/18

PETWORTH VISION

Chairman Chris Kemp read a prepared statement (attached). It highlighted points made in the internal auditor's report in dealings with the Vision and the Member's democratic duty as a councillor.

A meeting or gathering of councillors and Vision representatives, in camera, was unlawful. Following the council's decision at the last meeting to withdraw its representative from the Vision group and the implication made by the Vision that it and Petworth Town Council had a working relationship, the Chairman proposed that a letter be sent to the Vision requiring them to immediately cease and desist its claims that it is in partnership. It would also be required to remove the Council's logo from any and all of its published materials.

A heated discussion ensued.

Cllr Evans formally requested that a proposal be put on the next full council agenda for the Vision to make a presentation at a council meeting. Cllr Peet agreed with Cllr Evans.

Cllr Peet expressed his anger at the legal citations, saying that it was all 'high-handed tactics' which was unnecessary and that Petworth was 'a small, close-knit community' and this was not 'in the right spirit'.

87/18

CO-OPERATIVE FOOD STORE

Cllr Evans confirmed that the Co-Op would not be moving into Swan House but staying in its present location. It will be undertaking a full refurbishment and expanding the floor area.

Swan House will now be put back on the market for sale.

Meeting Closed 9:35pm.

Signed: _____
Chairman

Dated: _____