



# Petworth Town Council

Town Clerk: Mrs Rebecca Knifton ACILEx

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Dear Cllr

**I HEREBY GIVE NOTICE** that a meeting of the **PETWORTH TOWN COUNCIL** will be held on **Thursday 22<sup>nd</sup> September 2016** in **PETWORTH TOWN COUNCIL OFFICES** commencing at **7.00pm**.

Yours sincerely

*Chris Kemp*

Chairman

## Agenda

1. Representations by the public

Members of the public may ask the Chairman for permission to address Council. **Please be advised that a request should be submitted no less than 48 hours prior to the meeting.**

**Presentation** by Judith Spencer and Lorraine Smith on the proposals for the first two Town Gateways and tub planting around the Square.

2. Apologies for absence

3. Declarations of interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

4. District and County Councillors

To receive reports from District and County Councillors

5. Chairman's Report and other Announcements on matters requested

NP update – Cllr Kemp Meeting with SDNPA

Skate Park – Cllr Peet to report on the recent developments and inform members of the current situation.

Operation Watershed – Cllr Kemp current position

WSCC Highways obsolete and illegal signage.

Street Lighting – new lighting to Market Square and Golden Square

Winter Maintenance – Cllrs Copus, Spriggs and Af Peterson to report back to members with an update on the of the Plan

Farmers Market – Cllrs Kemp & Peet and to report on the Market's development. Cllr Copus to report on the current financial situation

Petworth in Bloom – Councillors to consider proposals from presentation.

Memorial Service for Boy School 29<sup>th</sup> September 11.00am

Licensing – Update on current position

6. To receive Reports

(a1) Finance and General Purposes Committee, to include approval of payments, signing of cheques and bank reconciliation.

(a2) Minutes of the previous meeting 16<sup>th</sup> August 2016 Appendix C

(b) Highways, Traffic and Planning Committee

Approval/adoption of minutes. 27<sup>th</sup> July 2016 Appendix D

(c) OpenSpaces Discuss and approve extra grass and Hedge cutting

The £180 to grub out brambles and ivy and clear dirt up in winter.

The £50 to flail back above pavement near roundabout.

The £350 to clear land and trees by wall near stonemasons

(d) Petworth Pages Appendix A

(e) Petworth Business Association. Appendix B

7. To consider other items at the Chairman's discretion

### Appendix A

Home delivery – w/c 14th November

- Delivery to Royal Mail in Rochester – latest 4th November
- File to SRP – latest 26th October
- Final proof read with Nichole – latest 19th October\*
- Final editorial and ads to Nichole – latest 10th October (**JA** on holiday from 3-14 November so will do it before then)

### Content (no particular order or section)

- Editor's welcome and publishing schedule for 2017 (**JA** to book Royal Mail for late Feb, late May, late Aug and late Nov)
- Main feature – Christmas in Petworth (Lights Switch On, Snow Globe, Santa Train, Late night shopping throughout Nov/Dec in Petworth, etc)
- Artistic Petworth – Turner exhibition at PH
- Spotlight events – (Petfringe update, Fete in the Park update, Petworth Cottage Nursing Home fundraising event, PBA update and benefits, call for events for DP)
- Town Council report
- Community pages (PiB update, Petworth Vision Gateway competition update, NP results, Police update, Petworth Farmers' Market, PTC winter plan – speak Alan Copus, PFH 6K investment story – speak AR)
- Christmas in the Parishes (round up of markets/events locally but outside Petworth)
- Wackadoo – new children's nursery opens (**HD** to check charitable status first otherwise get to advertise)

## **Appendix B**

Wednesday 19th October 2016 - AGM in the Leconfield Hall

Petworth is in the running to win a cash prize as part of a nationwide search for the Britain's best high street. The market town, in the heart of the South Downs has applied for the Rising Star Great British High Street award, in recognition of the town team's efforts to revitalise the area. If successful, Petworth will win a share of the cash prize pot, and dedicated support and mentoring from industry experts which could range from one to one coaching to advice on digital marketing. The competition is a great way of sharing successful ideas to regenerate high streets and make them vibrant places to shop and socialise.

There are seven separate categories in recognition of the diversity of Britain's high streets: City Centre; London; Town Centre; Market Town; Coastal Community; Village and parade of shops.

**The public can support the Town nomination at [www.thegreatbritishhighstreet.co.uk](http://www.thegreatbritishhighstreet.co.uk) and if shortlisted will be able to vote for their favourite high street.**