



Petworth Town Council

MINUTES OF A MEETING OF THE HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE
HELD ON MONDAY 26TH JUNE 2017 IN THE TOWN COUNCIL OFFICE AT 7.00 PM

Cllrs Present:	Mr Tony Rogers (Chair)	Cllrs Absent:	Rob Evans
	Mr Neville Fox		Steve Meakin
	Mr Chris Kemp		
	Mr Roger Hanauer		
	Ms Liz Singleton		Also present : Debbie Glover
	Mr David Burden		
	Ms Juliet Fynes		
	Ms Carry Smith		

The meeting started at 7.05 pm

1. P/72/17 Apologies for absence
Rob Evans and Steve Meakin

2. P/73/17 Representations by the public
None

3. P/74/17 Declarations of Interest

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with **THE LOCALISM ACT 2011** and the **Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**.

Cllr Smith regarding item 6.3 – she lives in the same building, removed herself from the discussion at this point in the meeting.

None.

4. P/75/17 Meeting Dates

Wednesday 19th July 2017 at 7pm

5. P/76/17 Minutes of previous meeting 1.6.17

Proposed by Cllr Smith, seconded by Cllr Fox. Approved.

6. P/77/17 Planning Applications

6.1 **SDNP/17/02511/TCA**

Notification of intention to reduce by 0.5m to fence line on (G1) group of trees and shrubs
Vine Cottage, Lombard St, Petworth, GU28 0AG

Comment – **no objection. Proposed by Cllr Kemp, seconded by Cllr Hanauer.**

6.2 SDNP/17/01812/LIS

Form 1500mm wide opening on internal partition to create walk through between kitchen and sitting room.
Martlett House, Lombard St, Petworth, GU28 0AG

Comment – **no objection. Proposed by Cllr Fox, seconded by Cllr Singleton.**

6.3 SDNP/17/01983/LIS

Proposed creation of 3 no. holes (50mm wide and 300mm tall) within park boundary wall at road level downstream of the dam crest at the level of the A272 road, suitable to pass sufficient floodwater flow.
Boundary Wall South-West of Petworth House, Church St, Petworth, GU28 0AE

Cllr Kemp asked if there was ever a culvert at this site to take the water away.

Cllr Burden added that it would not have been built to allow water to collect behind the wall.

Cllr Hanauer said that if there had been a culvert there then surely the first priority would have been to clear it.

Cllr Fox stated that putting the holes in the wall is not the problem, but the collection of water that would then ensue on the highway in a low spot, would be a problem. He added that there would be a good chance that the water would collect on the footpath and flood it.

Cllr Burden wondered whether these proposals would meet the Land Drainage Act.

Comment - Objection - there is a lack of consideration for where the water will go after it goes through the holes in the wall. The water will discharge on to the road and footpath. Do these proposed works comply with the Land Drainage Act? Have the Highways Dept been consulted about water discharging on to their land?

Proposed by Cllr Burden, seconded by Cllr Hanauer.

6.4 SDNP/17/02858/HOUS

Erection of car port
Olivers Cottage, Station Road, Petworth, West Sussex, GU28 0EX

Comment – **no objection. Proposed by Cllr Fynes, seconded by Cllr Smith.**

7. P/78/17 Decisions

8. P/79/17 Other Business at Chairman's discretion

The meeting discussed Rob Evans' comments read out from his email regarding the proposed screening of the Co-op's windows, and agreed that they are happy for these to be sent back to Jenna Shore, the case officer. **ACTION Debbie Glover** to put the following comment into an email and send it to Jenna Shore:

'The council feel that as long as the suggested manifestation is not in bright Co-op blue but something that appears more like shot blasted glass they will be happy. They also feel that in terms of how high it goes on the window this should depend on the height of the racking that the Co-op intend to use against the glass. We don't want to see any of the backs of differently stacked shelving as we pass by.'

Proposed by Cllr Kemp, seconded by Cllr Fox.

Cllr Hanauer asked what the current situation is with regard to The Tanneries and the breach of a previous enforcement notice that we had informed CDC about.

Cllr Kemp suggested that the chair of the committee, Tony Rogers, should contact County Councillor Janet Duncton to check on what the current situation is regarding this property.

Cllr Hanauer suggested asking Janet Duncton at the next council meeting, to which Cllr Fox added that they should ask both County Councillors to do something at the next council meeting. There was a general feeling amongst the councillors that there should be a regular follow up on enforcement orders that are made.

Cllr Kemp informed the meeting that he has made another application for a Watershed grant. He said that WSCC had asked the contractors to go back in with a bigger jetter and that this had necessitated having to complete another form. The cost for the first and second jetting will be in the region of £5000.

Cllr Fynes asked for an update on the lorry survey. Debbie Glover said it will be complete around the end of June. Cllr Kemp added that the PBA are asking shops how the goods they receive are delivered to them. He said the data collected from the lorry survey should be able to tell them the number of vehicles and also the size and weight of them.

Cllr Fynes questioned the fact that she understood the council had to provide evidence of a certain percentage of lorries going through the town, but Cllr Kemp said this is no longer the case. He added that the leak in the system is Angel St. He said that the highways dept are saying they have to leave Angel St as it is, but all the council are asking for is a 7.5 tonne limit for Angel St and for it to be for deliveries only. They need to get a TRO, but the county local committee are only allowed to do a TRO once every 12 months, so PTC have to prove that their case is the most important one. He added that if the council could get rid of the current sign at the Welldiggers, it would significantly reduce the number of lorries. He said the council could pay the TRO costs themselves which would be £7500.

Cllr Hanauer stated that there must be an alternative sign they could put up at the Welldiggers.

Cllr Kemp said that PTC need proper evidence to build a solid case. He added that the consultants' report had suggested that the entrance at North St should be visually made to look less attractive/smaller for lorries. He said they may get highways to agree to the signs, but the council may have to pay for them.

Cllr Hanauer pointed out that the highways dept. had said they would split the cost 50/50 with the council.

Cllr Singleton said that it is also the responsibility of shop owners to specify the size of the delivery van/lorry that is delivering to them.

Cllr Fox then asked Cllr Kemp about his meeting with the Leconfield Estate regarding Laundry Cottage.

Cllr Kemp informed the meeting that the developer has offered an additional £5000, on top of the £2000 that is in the kitty from the 106 money, making a total of £7000. He said he had acknowledged and thanked him for the offer and has told him that it needs to go to the council for approval.

Cllr Fox then asked what is happening in relation to the gates in to the cemetery, to which Cllr Kemp replied that the developer has a new proposal and he has asked him to email him the drawings. He added that the developer has asked for a grave plan, but since he has permission for the entrance he needs to apply for a faculty from the church and if he does this, they will give him the necessary information. The developer's thought seems to be to put a footpath along the public green space, bringing the new entrance inside the boundary wall. Cllr Fox responded by saying that the gateway was put there to eliminate the need to walk round the Horsham Road.

Cllr Kemp informed the meeting that the Estate have told the developer that the memorial stone is only to be moved once and that he also needs to put a matching streetlight in.

Cllr Fox said he felt the memorial stone should be moved early in the process, to which Cllr Kemp said he could see no reason why this should not be the case. He is going to ask the girls about planting the area once it is done.

The meeting closed at 8.36pm.

Signeddate.....
Chair