



# Petworth Town Council

Melanie Kite  
Petworth Town Clerk  
[clerk@petworth-tc.gov.uk](mailto:clerk@petworth-tc.gov.uk)

The Old Bakery, Golden Square,  
Petworth,  
West Sussex, GU28 0AP

Tel: 01798 344883

29th August 2018

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON TUESDAY 4<sup>th</sup> SEPTEMBER 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.**

*Melanie Kite*

**MELANIE KITE  
CLERK**

## **AGENDA**

- 1. CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones, fire exit and recording of meeting.
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on 8<sup>th</sup> August 2018 (**Appendix 1**)
- 5. MATTERS ARISING (Appendix 2)**  
To consider any matters arising from the Minutes not already on this agenda.  
Clerk's report on 'To Do' list

**6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that a request should be submitted no less than 48 hours prior to the meeting.**

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. HAMPERS COMMON PLAYPARK – ANTI-SOCIAL BEHAVIOUR**

To receive a report from Cllr Hanauer following a meeting with residents and Piers Taylor, CDC.

Motion – To agree to move the picnic tables to the other end of the common

To agree to build an ‘igloo’ for the older youths at the south end. To agree a budget

To agree to remove the roof off the tower and lower the sides.

**8. GROUNDS MAINTENANCE CONTRACT (Appendix 3)**

To discuss what should be included in the contract when going for tender next year.

Current contract attached.

**9. NEW STREET NAME SIGNAGE (Appendix 4a&b)**

To approve the new street nameplate request: ROSEMARY CLOSE, Petworth

**10. ALLOTMENTS**

To set a date for laying the black plastic on allotments

Clearing overgrown allotments

FGP committee requested that the 2 water meters on Station Road and Grove Street allotments are read on a monthly basis.

**11. PETWORTH IN BLOOM**

Motion: To agree that the town council should support the ‘In Bloom’ planting next year.

**12. REMOVAL OF STAR PUB’S WASTE BINS AND RUBBISH**

To receive an update on the removal of the bins.

**13. BUS SHELTER – MIDHURST ROAD**

Update from Clerk

**14. MONITORING BUDGET AND DRAFT BUDGET 2019/2020 (On screen)**

To note expenditure

To consider projects and expenditure for the OS budget for next year.

**15. COUNCILLORS MEETINGS**

To report on any meeting with outside organisations or people.

**16. HAMPERS COMMON HIRE – For information only**

Petworth Vision – Saturday September 1st

Circus Normandy – 10<sup>th</sup> – 17<sup>th</sup> September

Shayler Funfair – 1<sup>st</sup> – 8<sup>th</sup> October