



# Petworth Town Council

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29<sup>th</sup> November 2018

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 5<sup>th</sup> DECEMBER 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.**

*Melanie Kite*

**MELANIE KITE  
CLERK**

## **AGENDA**

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones, fire exit and recording of meeting.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING (Appendix 1)**  
To approve and sign minutes of the meeting held on 8<sup>th</sup> November 2018
5. **MATTERS ARISING**  
To consider any matters arising from the Minutes not on the agenda.

**6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.**

(b) Items on the agenda.

Meeting re-convened

**7. TO RECEIVE AN UPDATE ON:**

- BT Phone box
- Blocked culvert
- Horsham Road cemetery
- Jubilee Walk
- Grit Bins
- Hampers Common Play ground

**8. ALLOTMENTS**

To discuss and review work that is required to be done next year over all 4 sites.

A set rental charge per metre square of allotment for each of the 4 sites

Based on a whole plot and pro-rata for a half or quarter plot

To agree a figure for a rental increase from April 2020

**9. WICKSTED REPORT (Appendix 2)**

To review the report of the Rosemary Gardens and Hampers Common playgrounds received following the inspection on 7<sup>th</sup> November.

**10. PETWORTH PARK SPORTS**

To receive an update on the sports ground.