

PETWORTH TOWN COUNCIL

MINUTES OF A MEETING OF THE HIGHWAYS, TRAFFIC AND PLANNING COMMITTEE
HELD ON MONDAY 30TH JANUARY 2017 IN THE TOWN COUNCIL OFFICE AT 7.00 PM

Cllrs Present:	Mr Tony Rogers (Chair)	Cllrs Absent:	Neville Fox
	Mr Chris Kemp		Juliet Fynes
	Mrs Carry Smith		David Burden
	Mr Roger Hanauer		
	Mrs Liz Singleton		

In attendance: Debbie Glover, temporary administrator

The meeting started at 7.04 pm

1. P/08/17 Apologies for absence

Apologies for absence were received from Neville Fox and David Burden.

2. P/09/17 Representations by the public

None

3. P/10/17 Declarations of interest

None

4. P/11/17 Meeting Dates

9th February 2017 at 7pm

5. P/12/17 Minutes of previous meetings

15.12.16 Adopted. **Proposed by Cllr Hanauer seconded by Cllr Singleton**

12.1.17 Adopted. **Proposed by Cllr Hanauer seconded by Cllr Smith**

6. P/13/17 Planning Applications

6.1 **SDNP/17/00012/LIS**

Replacement of 1 no. existing window (1st floor) to front elevation and gutters to rear elevation with new heritage eaves gutters. Substitute double glazing with single glazing to rear 1st floor window.
Damersbridge Cottage, Damersbridge, Petworth, West Sussex, GU28 0AW

Cllr Kemp raised the issue of why the applicant is not using E glass instead of single glazing.

Comment – No objection but the applicant should consider using E glass rather than single glazing.

Proposed by Cllr Kemp seconded by Cllr Smith

6.2 **SDNP/16/06402/LIS**

Formation of two ensuite shower rooms at ground and first floor levels.

The Gallery, North St, Petworth, GU28 0DD

Comment – no objection

Proposed by Cllr Singleton seconded by Cllr Kemp

6.3 [SDNP/17/000103/LIS](#)

Alterations to the Cambridge bedroom including; restoration of the doorway to the grand staircase and conversion of the end of the tapestry corridor to form a bathroom.

Petworth House, Church St, Petworth, GU28 0AE

Comment – no objection

Proposed by Cllr Smith seconded by Cllr Singleton

6.4 [SDNP/17/00143/TCA](#)

Notification of intention to crown reduce by approx. 50% and remove undergrowth around base of trunk.

The Cobbles, Lombard St, Petworth, West Sussex, GU28 0AG

Comment – no objection

Proposed by Cllr Hanauer seconded by Cllr Smith

6.5 [SDNP/17/00223/LIS](#)

Siting of a boiler flue from existing boiler in the kitchen.

2 Cornerstone Cottage, Pound Place, Pound St, Petworth, GU28 0DZ

Comment – no objection

Proposed by Cllr Smith seconded by Cllr Hanauer

7. P/14/17 Decisions

See Appendix A

8. P/15/17 Other Business at Chairman’s Discretion

Cllr Kemp discussed with the other councillors about where on a map of Petworth a company would need to put ANPR cameras in order to complete a lorry survey. 6 points were identified and marked on the map. He reported that he had had a meeting with a highways officer on Friday 27th January and that he had been informed that they are re-siting 2 no parking signs. Firstly, one currently by the roadside by the bank, which will be put on a corner of the fence instead and secondly from the front of the shop commonly known as the courtyard to the CCTV mast. He added that the officer told him it costs £400 to do a post and a sign. He said that he told the officer that Petworth Town Council may contribute some cost to a sign if it is helpful to Petworth. The highways officer gave Cllr Kemp the criteria for getting a pedestrian crossing and Cllr Kemp needs to read through this information (**ACTION**).

Cllr Singleton raised the issue of the lorries who are delivering to Chandlers Building Merchants going through the town and asked if a letter could be written requesting that they speak to their suppliers and ask them to use the correct lorry route. **ACTION Debbie Glover** to write a letter to Chandlers requesting that they ask their suppliers to follow the correct route.

Cllr Kemp showed the meeting the sign that the Highways department have suggested they use to let the lorries know the way to go if they mistakenly go into the town and need guidance on which direction to take. The meeting agreed that the suggested sign was clear and better than what they currently had in the town.

The meeting closed at 8.10 pm.

Signed

(Chair)