



Petworth Town Council

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31st January 2019

To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 6TH FEBRUARY 2019 IN THE
PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE,
PETWORTH, COMMENCING AT 7pm.**

Melanie Kite

**MELANIE KITE
CLERK**

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones, fire exit and recording of meeting.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING (Appendix 1)**
To approve and sign minutes of the meeting held on 7th January 2019
5. **MATTERS ARISING**
To consider any matters arising from the Minutes not on the agenda.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.

(b) Items on the agenda.

Meeting re-convened

7. ACTION LIST (Appendix 2)

To review and discuss items on the 'Action List'.

8. HAMPERS COMMON PLAY GROUND

Update from Cllr Hanauer

9. YOUTH SHELTER, HAMPERS COMMON

Progress report and discuss next stage following the approval of funding.

10. ALLOTMENTS

A agree a square meter rental charge for the 4 allotment sites.

To agree a rental review effective April 2020.

To agree to a refundable deposit on all new tenancy agreements.

11. GROVE LANE WALL TENDERS (Appendix 3a,b)

To consider tenders against job specification. (attached)

12. PETWORTH PARK SPORTS

To receive an update on the sports ground.

13. FARMER'S MARKET

To receive an update

14. DATE OF NEXT MEETING (Information only)

Wednesday 6th March

****End of Agenda****