



# Petworth Town Council

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## To Open Spaces Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 6<sup>th</sup> JUNE 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.**

**MELANIE KITE  
CLERK**

### AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**  
Reminder about mobile phones and fire exit. Meeting is being recorded.
2. **APOLOGIES FOR ABSENCE**
3. **DISCLOSURE OF INTERESTS**  
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
4. **MINUTES OF LAST MEETING**  
To approve and sign minutes of the meeting held on 25<sup>th</sup> April 2018 (**Appendix 1**)
5. **MATTERS ARISING**  
To consider matters arising from the meeting not already on this agenda

**6. PUBLIC PARTICIPATION SESSION**  
Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

**Please be advised that a request should be submitted no less than 48 hours prior to the meeting.**

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. ALLOTMENTS**

To discuss setting up a working party for the allotments.

Quotation from Henry

Update from Clerk on general points from the allotment holders.

**8. LITTER PICKING DAY – JUNE 30<sup>TH</sup>**

To discuss the format for the day and advertising.

**9. SEAFORD COLLEGE VOLUNTEER DAY**

To discuss ideas that the pupils can do to help in Petworth

**10. BT PHONE BOX - GRANT**

To assess the cost of fitting it out and agree to apply for a grant from SDNP.

**11. SKATE PARK**

Update on status.

**12. REMOVAL OF STAR PUB'S WASTE BINS AND RUBBISH**

Discuss how to resolve the situation following three letters from the Clerk.

To propose a Councillor speaks to the Manager.

To decide if the Town Council should have its own bins for recycling and rubbish. Proposal to Council to agree.

**13. LEASES ON HAMPERS GREEN AND ALLOTMENTS**

Update on this issue

**14. ANY OTHER BUSINESS**

To highlight any business to discuss at the next meeting which requires an agreement, approval or a resolution.