



Petworth Town Council

Melanie Kite
Petworth Town Clerk
clerk@petworth-tc.gov.uk

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP
T: 01798 344883

**A MEETING OF OPEN SPACES COMMITTEE TOOK PLACE ON MONDAY 6TH
FEBRUARY 2019 AT 7.00PM IN THE TOWN COUNCIL OFFICE, THE OLD BAKERY,
GOLDEN SQUARE, PETWORTH**

MINUTES

Present: Cllr R. Hanauer, Chairman
Cllr S. Atkins
Cllr D. Burden
Cllr A. Copus
Cllr J. Fynes
Cllr C. Kemp
Cllr M. Peet
Cllr J. Scallon
Melanie Kite, Clerk

16/19 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off, and advised that the meeting would be recorded for the purposes of the minutes. He pointed out the fire escape route.

17/19 APOLOGIES FOR ABSCENCE

No apologies had been received

18/19 DECLARATIONS OF INTEREST

No interests were declared.

19/19 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 7th January 2019 were agreed and signed as a true and accurate record.

Proposed Cllr Copus, seconded Cllr Peet, unanimously approved.

20/19 MATTERS ARISING FROM THE MINUTES

None.

Other matters not arising from the minutes or on the agenda

- Cllr Hanauer requested that a letter be sent to Mr. Golden or the project manager to ask that the Town Council be kept regularly updated with the progress of the repair of the wall. As the closure of Jubilee Walk is of major concern to the residents of Petworth Cllr Burden suggested that this should be a topic to talk about at the Annual meeting.

- Cllr Peet mentioned that the Petworth Film House are looking into getting proper advertising holders to be used around town. The appropriate authorities will be contacted.
- Skatepark – Cllr Hanauer read out the email response from CDC which stated that PTC's request was going to Cabinet in early March.
- Hedge cutting around the HGV signs is going ahead.

21/19 PUBLIC PARTICIPATION SESSION

No members of the public were present.

22/19 ACTION LIST

The following items were discussed and updated.

The Clerk was asked to chase Hyde Housing, D.Cllr Lintill and C Cllr Duncton over the hedge along Dawtry Road.

BT phone box – Cllr Copus confirmed that the post code at the Chiropractic is the same as the council office.

Grit bins – the 2nd phase will be undertaken in the next financial year. Locations to be viewed and agreed with highways.

Shimmings Valley Bench – it was agreed that as a request had been received to place a memorial bench overlooking the valley that this should be the replacement for the bench already there. The Clerk will speak to the family.

Clerk's update - the ownership of the water meters at Grove Lane and Angel Street allotments had been confirmed as metered under the water board.

The dilapidated shed on Grove Lane allotments is being assessed by the Clerk of Works, Leconfield Estate.

23/19 HAMPERS COMMON PLAYGROUND

Nothing further to report.

24/19 YOUTH SHELTER, HAMPERS COMMON

Cllrs Copus and Hanauer will take another look for suitable positions for the youth shelter other than the concrete slab where the swings used to be.

It was agreed to hold a residents' meeting to consult and discuss the plans for the youth shelter.

25/19 ALLOTMENTS

Cllr Hanauer and the Clerk will meet on Friday 15th to discuss the rental review charges.

Cllr Burden leaves the meeting at 8:25pm.

26/19 GROVE LANE WALL TENDERS

The Clerk had written, attaching full specification of work, to 3 companies. By the end of the response date 2 companies had tendered their quotations.

Cllr Kemp informed the Clerk and members that he had spoken to a local contractor himself who should be sending in a quotation.

Tenders will be considered at a later meeting.

27/19 PETWORTH PARK SPORTS

The 1st draft of the 'Master Plan' had been received and is being reviewed.

The club are looking into having a sign for the Petworth Sports Club, with Petworth Town Council's name alongside it, on a board placed outside the gate by the gateway planting. Discussions with Petworth Gardening Club and highways will be arranged.

28/19 FARMER'S MARKET

The new artwork is ready to be signed off and printed.

Leesa is still researching biodegradable bags for the stallholders to use.

New agreements for stallholders have been drawn up.

The 2019 parking bay suspension notices had been received with associated details of where they are to be placed.

Cllr Kemp requested that clarification is sought from Chichester District Council regarding the placement of the signs and whether the notice will be enforcement if they are not displayed on the posts as directed.

29/19 DATE OF NEXT MEETING (Information only)

Wednesday 6th March was noted.

Meeting closed at 8:58pm.

Signed
Chairman

Dated.....