



Petworth Town Council

Melanie Kite
Petworth Town Clerk
clerk@petworth-tc.gov.uk

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP
T: 01798 344883

A MEETING OF OPEN SPACES COMMITTEE TOOK PLACE ON WEDNESDAY 8TH AUGUST 2018 AT 7.00PM IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

Present: Cllr R. Hanauer, Chairman
Cllr S. Atkins
Cllr D. Burden
Cllr J. Fynes
Cllr C. Kemp
Cllr J. Scallon
Melanie Kite, Clerk

1 member of the public was in attendance.

68/18 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off, and advised that the meeting would be recorded for the purposes of the minutes. He pointed out the fire escape route.

69/18 APOLOGIES FOR ABSCENCE

Apologies had been received from Cllr A, Copus and Cllr M. Peet

70/18 DECLARATIONS OF INTEREST

No interests were declared.

71/18 VICE-CHAIRMAN

Cllr M. Peat was elected as Vice-chair
Proposed Cllr Burden, seconded Cllr Scallon, unanimously agreed.

72/18 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 6th June 2018 were approved and signed.
Proposed Cllr Kemp, seconded Cllr Hanauer, all in favour

73/18 MATTERS ARISING

Blocked culvert / Watershed grant – The Clerk had received a reply from Chris Dye at CDC which she read out. This reiterated the point that CDC has not received any complaints or had

records relating to surface water issues on the road. There was, therefore, no justification to allocate any of the Watershed grant to this particular problem.

Cllr Hanauer was concerned that an accident would happen before this issues was resolved. Cllr Kemp said that he knew that both Mr. J. Riddell and Mr. R. Chandler had reported flooding on the road on many occasions. Cllr Kemp to speak to Mr. Riddell.

HJS Landscapes – Cllr Kemp wanted to know from the Clerk why HJS Landscapes was not maintaining the bank on Station Road. The Clerk replied that she had spoken to the contractor and that this will be done. Maintenance of the bank will need to be included as part of the tender for any future contractor.

Cllr Kemp thought that Henry could flatten the ant hills in the Horsham Road cemetery. This would help the strimming of the grounds. Clerk to speak to Henry.

(75/18) Round the Hills Walk – Cllr Kemp had been copied into a letter from Mr. Golden to WSCC regarding the closure of the footpath below his wall. This was read out by Cllr Hanauer.

Cllr Kemp informed the members about a site meeting he and the Clerk had had with the engineer overseeing the repair of the wall. The wall is unstable but the Engineer is having difficulty finding an appropriate builder to undertake the repair work.

Mr. Cooper, member of the public was invited to speak. He enquired about the closure of the path, the fact that no work has, as yet, taken place and that this was not just a pleasurable walk but a very well used path for residents, linking two sides of Petworth via a safer route away from the traffic.

Cllr Atkins felt that building control should be contacted and a ‘Dangerous Structure’ notice be erected. Cllr Kemp wanted it shored up as a temporary solution. The Clerk was asked to contact Building Control to get this arranged.

The Clerk was asked to write to the Engineer to say that a solution needed to be found to enable the path to be kept open until such time as they are ready to start work. Whilst negotiations are taking place they should provide secure protection on the wall.

The Clerk was asked to contact WSCC to get the steps leading down to the valley repaired as these are now dangerous.

Bus Shelter window – Cllr Kemp wanted an update. The Clerk reported that she had ordered this on 26th June and there was a 6 to 8-week lead time. The Clerk to chase.

Grit Bins – Cllr Copus had sent an email regarding the status of the ordering of the grit bins. Having contacted CDC about where these bins might be placed, the Clerk reported that CDC would prefer not to have the highways ‘proliferated with third party furniture’. Cllr Hanauer, Cllr Copus and Cllr Kemp will look at where these can be placed off WSCC highways.

BT Phone box, planning application – Cllr Kemp asked the Clerk if she had submitted a planning application. This is still outstanding.

Cllr Peet is to take over the procurement of a vandal proof computer from Cllr Scallon.

Update from Clerk –

- There is £106 outstanding from the NHB monies dating back to 2014 and the purchase of the bench. This needs to be secured for PTC or it will go back to CDC. Clerk to secure this for general maintenance.
- The Clerk had had confirmation that the painting of the historic lamps would be completed this month, August

- She had reminded CDC that the Pound Street car park wall was still in need of repair. Awaiting a reply.
- The Clerk confirmed that she had been told the case was logged for the litter to be cleared at the roundabout on the A272. The litter bin at the bottom of the lane past the Sacred Heart Church had now been emptied.

74/18 PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Items not on the agenda

None

Items on the agenda

This was dealt with under Matters Arising, Round the Hills Walk.

Meeting re-convened

75/18 JUBILEE WALK / ROUND THE HILLS

This was discussed under Matters Arising.

76/18 ALLOTMENTS

- It was agreed that a working party be established to lay the black plastic on the empty allotments. The working party was not formed at this meeting.
- Cllr Burden informed the members of a conversation he had had with Kate of the Petworth Community Gardens regarding the constraints on their tenancy agreement. The members agreed that as it is a charity and therefore requires funding, it should be allowed to sell the produce that it grows. The clerk will write a tenancy agreement specifically for the Petworth Community Gardens to allow it to sell its produce.
- Cllr Kemp asked the Clerk if she had contacted the company about getting a quote for extra taps on the allotment sites. This is pending.
- Cllr Kemp asked the Clerk if she had contacted companies regarding tendering for repairing Grove Lane wall. Henry had cleared the vegetation so before it grows back she needs to go out to tender.
- Update from Clerk
 - Henry had cleared the empty allotment which was badly overgrown with weeds.
 - GS Pest Control are dealing with a problem of moles on the Tillington allotments.

77/18 HAMPERS COMMON PLAYGROUND

There was a discussion over how best to tackle the anti-social behaviour up at the park. There were ideas of taking the roof off the play house and building a teenager's hut away from the houses and play equipment. Cllr Atkins said that this was a much bigger issue and that the younger children should not be penalised for the misbehaviour of the older ones.

The clerk will liaise with the residents, CDC and councillors to set up a meeting.

78/18 DRAFT BUDGET

The members of the committee had received a copy of the first draft budget.

Cllr Kemp wanted a separate cost code for In Bloom. The members did not agree that this was necessary as did the Clerk/RFO.

Cllr Kemp asked the Clerk to:

- Get quotations for painting the railings in Rosemary Gardens
- Replacing the tarmac in Rosemary Gardens

- Replacing the notices in Rosemary Gardens to show the town council's telephone number not CDC
- Get signs to show that Petworth Town Council refurbished the play park.

79/18 REMOVAL OF THE STAR PUB'S WASTE BINS AND RUBBISH

The pub continues to use PTC rented land for its kitchen waste, rubbish and bins. Cllr Hanauer updated the members saying that he had had no response from the manager. He will now contact the brewery and speak to them.

Cllr Fynes brought up the matter of cars parking on the roadside opposite the sports ground. It was said that this was inevitable as there is no parking for people using the sportsground. Cllr Scallon mentioned that parking is in the traffic plan and that a long-term solution was required which includes the pelican crossing.

Meeting closed at 9:40pm.

Signed
Chairman

Dated.....