



Petworth Town Council

Melanie Kite
Petworth Town Clerk
clerk@petworth-tc.gov.uk

The Old Bakery, Golden Square,
Petworth,
West Sussex, GU28 0AP
T: 01798 344883

A MEETING OF OPEN SPACES COMMITTEE TOOK PLACE ON THURSDAY 8th NOVEMBER 2018 AT 7.00PM IN THE TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH

MINUTES

Present: Cllr R. Hanauer, Chairman
Cllr D. Burden
Cllr A. Copus
Cllr J. Fynes
Cllr C. Kemp
Cllr M. Peet
Cllr J. Scallon
Melanie Kite, Clerk

109/18 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested that mobile phones should be turned off, and advised that the meeting would be recorded for the purposes of the minutes. He pointed out the fire escape route.

110/18 APOLOGIES FOR ABSCENCE

Apologies had been received from Cllr S. Atkins

111/18 DECLARATIONS OF INTEREST

No interests were declared.

112/18 MINUTES OF THE LAST MEETING

Following a correction in item 102/18 – Grit Boxes, CDC was amended to WSCC where there will be 3 boxes not 4, the Minutes were approved and signed by the Chairman.
Proposed Cllr Copus, seconded Cllr Scallon, all in favour

113/18 MATTERS ARISING

There were no matters arising.

114/18 PUBLIC PARTICIPATION SESSION

No members of the public were present.

115/18 TO RECEIVE AN UPDATE ON:

BT Phone box – the door is ready for painting. The planning application is still under consideration with SDNP planning authority. A discussion took place over the internal items required. A full costing of the fixtures and fittings is required in order to submit a grant application to SDNP.

Blocked culvert – This still needs to be discussed with Chris Dye, CDC

Horsham Road cemetery chapel – A meeting has been arranged between concerned parties. A further update will follow.

Jubilee Walk – Cllr Kemp recapped on the meeting attended by the Clerk and himself. The pathway is now fully closed until further notice whilst exploratory work followed by repair work is carried out.

Grit Bins – Hyde Housing have given their consent to place 1 bin on ground owned by them in Station road. WSCC have also agreed to the 3 proposed sites.

116/18 HAMPERS COMMON PLAYPARK

The non-climb paint purchased was found not suitable for wood. Another paint suitable for wood will be sought.

Following a presentation from Cllr Copus on youth shelters it was agreed that it would be a good idea to have one on Hampers Common. Members, having decided on their preferred make and style will go and see one in situ before progressing the project. Costs will be around £12,000. It was agreed to put a proposal to Finance committee to approve expenditure in next year's budget; the Finance Committee will discuss how to finance this project.

Cllr Hanauer will write to Mrs Mawby to inform her of the council's decisions for the play park.

It was agreed that the Town Council would move the rubbish bin on Hampers Common. Cllr Hanauer and Cllr Copus will have a look at the area to find a new suitable site and CDC will be notified.

117/18 GROUNDS MAINTENANCE CONTRACT

Based on the current work schedule a template work schedule was agreed which will be used to go to tender. This will be drawn up by the Clerk.

117/18 ALLOTMENTS

Plans of station road allotments have now been received from Seaford College.

It was agreed to review and standardised the pricing structure for all the allotment plots, and to offer half and quarter plots from next year. The pricing structure will be finalised before the invoices go out for 2019/20.

Saturday 17th November was agreed for the working party to lay the black plastic over the vacant allotments.

The clerk to send a courtesy email to the Leconfield Estate to inform them of the council's decision to allow the Petworth Community Gardens to sell their produce on a commercial basis.

118/18 HORSHAM ROAD CEMETERY

The Clerk will contact Henry to get a quote for flattening the ant hills.

119/18 DRAFT BUDGET 2019/2020

This will be discussed in finance.

120/18 MEETINGS

On behalf of Petworth Park Sports, Cllr Peet gave a resume of the document from Petworth Park Sports requesting the town council to fund the grass cutting of the ground at a cost of £5,070 per year. It was agreed that this should be discussed in the next Finance meeting.

Meeting closed at 10:08pm.

Signed
Chairman

Dated.....