



Petworth Town Council

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10 April 2019

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON TUESDAY 16th APRIL 2019 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

Melanie Kite

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Clerk

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones, the fire exit and the meeting is being recorded.
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **MINUTES OF THE PREVIOUS MEETING (Appendix 1)**
To approve and sign the minutes of the meeting held on 19th March 2019.
5. **MATTERS ARISING FROM THOSE MINUTES**
To consider matters arising from the minutes that are not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. **MARCH 2019 ACCOUNTS (Appendix 2)**
To receive the budget monitoring statement to 31st March 2019
8. **BANK RECONCILIATION AS AT END MARCH 2019**
To approve the bank reconciliation.
9. **INVOICES FOR APPROVAL**
To approve invoices received for payment.
10. **ELECTRONIC PAYMENTS**
To reconcile payments made in March 2019
11. **FIXED ASSET REGISTER (Appendix 3)**
To review the Fixed Asset Register as at 31st March 2019 and recommend to Full Council for approval.
12. **ROTHERLEA**
To discuss and approve finance for a legal opinion should Council approve the Motion to go to a Judicial Review on the Rotherlea housing development.
13. **FARMER'S MARKET**
To review monies received to 15th April 2019
14. **ACTION LIST (Appendix 4)**
To review list of actions.
15. **DATE OF NEXT MEETING**
To agree date of next meeting
16. **EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**
The Motion: "In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted"

The excluded session is to consider personnel matters.

****End of Agenda****