



Petworth Town Council

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11th April 2018

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON TUESDAY 17th APRIL 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

Melanie Kite
Clerk

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and fire exists.
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **MINUTES OF THE PREVIOUS MEETING (Appendix 1)**
To approve and sign the minutes of the meeting held on 13th March 2018 (Appendix 1)
5. **MATTERS ARISING FROM THE MINUTES**
To consider matters arising from the minutes.

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda, but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. ELECTRONIC PAYMENTS

To approve payments made in March 2018 (presented at the meeting)

8. MARCH 2018 ACCOUNTS

To receive the budget monitoring statement for March 2018 (presented at the meeting)

9. BANK RECONCILIATION AS AT END MARCH 2018

To approve and recommend for adoption at the next Council meeting on 13th March 2018.

10. INVOICES FOR APPROVAL

To approve invoices received (presented at the meeting)

11. RECEIPTS

To review monies received to end March 2018 (presented at the meeting)

12. NEIGHBOURHOOD DEVELOPMENT PLAN

To consider and agree further expenditure for the NDP following the extended period of time to referendum.

13. GRANT APPLICATION (Appendix 2)

To consider the grant application from the Petworth Community Gardens and recommend to Full Council at the next meeting.

14. TERMS OF REFERENCE – Information only (Appendix 3)

To review new Terms of Reference.

Full Council to consider and endorse FGP as a standing committee having delegated statutory powers and functions at the next Full Council meeting.