



Petworth Town Council

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11th July 2018

To Finance and General Purpose Committee Members and all other Councillors

**YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S
FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON TUESDAY 17th JULY
2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN
SQUARE, PETWORTH, COMMENCING AT 7pm.**

Melanie Kite
Clerk

AGENDA

1. **APPOINTMENT OF CHAIR FOR MEETING**
2. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and fire exit.
3. **APOLOGIES FOR ABSENCE**
4. **DECLARATIONS OF INTEREST**
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
5. **MINUTES OF THE PREVIOUS MEETING (Appendix 1)**
To approve and sign the minutes of the meeting held on 19th June 2018.
6. **MATTERS ARISING FROM THE MINUTES**
To consider matters arising from the minutes.

- 7. PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

- 8. ELECTRONIC PAYMENTS**
To approve payments made in June 2018
- 9. JUNE 2018 ACCOUNTS**
To receive the budget monitoring statement for June 2018
- 10. BANK RECONCILIATION AS AT END JUNE 2018**
To approve the bank reconciliation.
- 11. INVOICES FOR APPROVAL**
To approve invoices received for payment in July.
- 12. RECEIPTS**
To review monies received to 17th July 2018
- 13. GRANT APPLICATION (Appendix 2)**
To discuss application from Petworth Youth Association