



Petworth Town Council

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13 February 2019

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON TUESDAY 19th MARCH 2019 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

Melanie Kite

Melanie Kite
Clerk

AGENDA

1. **CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones, the fire exit and the meeting is being recorded.
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. **MINUTES OF THE PREVIOUS MEETING (Appendix 1)**
To approve and sign the minutes of the meeting held on 15th January 2019.
5. **MATTERS ARISING FROM THOSE MINUTES**
To consider matters arising from the minutes that are not on the agenda.
6. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. **FEBRUARY 2019 ACCOUNTS (Appendix 2)**
To receive the budget monitoring statement to February 2019
8. **BANK RECONCILIATION AS AT END FEBRUARY 2019**
To approve the bank reconciliation.
9. **INVOICES FOR APPROVAL**
To approve invoices received for payment in February 2019.
10. **ELECTRONIC PAYMENTS**
To reconcile payments made in February 2019
11. **GRANTS**
To consider applications and to make a recommendation to Full Council from:
Petfringe (**Appendix 3**)
Petworth Festival (**Appendix 4**)
12. **FARMER'S MARKET**
To review monies received to 13th March 2019
To consider and approve costs associated with new signage (**Appendix 5**)
13. **TOWN TRAFFIC PLAN (Appendix 6)**
To agree costs for further work on the town traffic plans.
14. **ACTION LIST (Appendix 7)**
To review list of actions.
15. **DATE OF NEXT MEETING – For information only**
Tuesday 16th April 2019

End of Agenda