



Petworth Town Council

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8th November 2017

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD ON TUESDAY 14th NOVEMBER 2017 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

MELANIE KITE
CLERK

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST
To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
4. MINUTES OF THE PREVIOUS MEETING
To approve and sign the minutes of the meeting held on 17th October 2017 (Appendix 1)

5. MATTERS ARISING FROM THE MINUTES

To consider matters arising from the minutes

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda, but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. DRAFT BUDGET 2018/19

To consider the draft budget 2018/19

8. ELECTRONIC PAYMENTS

To approve payments made in October 2017

9. OCTOBER 2017 ACCOUNTS

To receive the budget monitoring statement for October 2017 (presented at the meeting)

10. BANK RECONCILIATION AS AT END OCTOBER 2017

To approve and recommend for adoption at the next Council meeting on 16th November 2017.

11. INVOICES FOR APPROVAL

To approve and recommend for adoption at the next Council meeting on 16th November 2017 (presented at the meeting)

12. RECEIPTS

To review monies received up to 8th November 2017(presented at the meeting)

13. TERMS OF REFERENCE

To agree the Terms of Reference for the Petworth Park Sports Association CIC (Appendix 2)

14. MATTERS TO BE DISCUSSED AT THE CHAIRMAN'S DISCRETION