



Petworth Town Council

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11th June 2020

To Finance and General Purpose Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S FINANCE AND GENERAL PURPOSES COMMITTEE TO BE HELD VIA VIDEO LINK ON TUESDAY 16TH JUNE 2020 COMMENCING AT 7pm.

Laura Smith
Clerk

AGENDA

1. ELECTION OF CHAIRMAN

To elect the Chairman of the Finance and General Purposes Committee

2. ELECTION OF VICE-CHAIRMAN

To elect the Vice-Chairman of the Finance and General Purposes Committee

3. CHAIRMAN'S ANNOUNCEMENTS

Reminder about mobile phones.

4. APOLOGIES FOR ABSENCE

3 DECLARATIONS OF INTEREST

To receive from Members declarations of Pecuniary and non-Pecuniary interests in relation to any items included on the agenda for this meeting in accordance with The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4 MINUTES OF THE PREVIOUS MEETING (Attached as file: F&GP Minutes - 19.05.20.doc)

To approve and sign the minutes of the meeting held on 19th May 2020.

5 MATTERS ARISING FROM THOSE MINUTES

To consider matters arising from the minutes that are not on the agenda.

6 PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7 MAY 2020 ACCOUNTS (Attached)

To review the budget monitoring statement for the 2 months to 31st May 2020

8 BANK RECONCILIATION AS AT END MAY 2020

To approve the bank reconciliation

9 UPCOMING COSTS

10 INVOICES FOR APPROVAL

To approve invoices received for payment

11 SALES INCOME

To review the monies received to date for the Allotments, the Farmers Market and Petworth Pages

12 GRANT APPLICATION

None received to date

13 ACTION LIST (Attached as file: Finance Action List 11th June 2020.docx)

To review progress on the items.

14 DATE OF NEXT MEETING

For information this is scheduled for Tuesday 14th July

****End of Agenda****