



Petworth Town Council

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19th April 2018

To Open Spaces Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 25th APRIL 2018 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

Melanie Kite

**MELANIE KITE
CLERK**

AGENDA

- 1. CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones and fire exit.
- 2. APOLOGIES FOR ABSENCE**
- 3. DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the **Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012**. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 4. MINUTES OF LAST MEETING**
To approve and sign minutes of the meeting held on 21st February 2018 (**Appendix 1**)
- 5. MATTERS ARISING**
To consider matters arising from the meeting not already on this agenda

6. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

Members of the public may ask the Chairman for permission to address Council with respect to:

(a) items not on the agenda.

Please be advised that a request should be submitted no less than 48 hours prior to the meeting.

(b) about business on the agenda at the discretion of the Chairman.

Meeting re-convened

7. ALLOTMENTS

To discuss having an accurate dimensional plan done on each of the allotment sites.

Resolution: To enable discussion and to approve on a new rental scale, appropriate to the size of plot at a future OS committee meeting.

Update on general points from the allotment holders.

8. CDC'S 'AGAINST LITTER' CAMPAIGN – www.chichester.gov.uk/adoptanarea

To consider if Petworth wishes to get involved

Resolution: Does the Council want to get our residents involved with 'adopt an area'?

this is to encourage local residents to keep an area (just outside their property or a larger area) clean of litter, dog fouling and dumping rubbish.

Fly tipping can be reported to the Against Litter team.

9. BT PHONE BOX

To receive a progress report from Cllr Hanauer

10. POUND STREET CAR PARK

To receive an update on the planting and changes to the layout of the furniture at the top end of the car park.

11. NEW HOMES BONUS

To identify projects for applying for the new homes bonus. Deadline for applications 30th July 2018.

Information can be found on the NHB webpage www.chichester.gov.uk/newhomesbonus

12. STREET NAME SIGN – For information

The resident of the listed building on Lombard Street has not given permission to put a street name

13. ANY OTHER BUSINESS

To highlight any business to discuss at the next meeting which requires an agreement, approval or a resolution.