



Petworth Town Council

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25th April 2019

To Open Spaces Committee Members and all other Councillors

YOU ARE HEREBY SUMMONED TO A MEETING OF PETWORTH TOWN COUNCIL'S OPEN SPACES COMMITTEE TO BE HELD ON WEDNESDAY 22nd MAY 2019 IN THE PETWORTH TOWN COUNCIL OFFICE, THE OLD BAKERY, GOLDEN SQUARE, PETWORTH, COMMENCING AT 7pm.

Chairman

AGENDA

- 1. ELECTION OF CHAIRMAN**
To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
- 2. ELECTION OF VICE-CHAIRMAN**
To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office
- 3. CHAIRMAN'S ANNOUNCEMENTS**
Reminder about mobile phones, fire exit and recording of meeting.
- 4. APOLOGIES FOR ABSENCE**
- 5. DISCLOSURE OF INTERESTS**
Councillors are reminded of their responsibility to declare any disclosable pecuniary and non-pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

6. **MINUTES OF LAST MEETING (Appendix 1)**
To approve and sign minutes of the meeting held on 1st May 2019
6. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising from the Minutes not on the agenda.
7. **PUBLIC PARTICIPATION SESSION**
Adjournment of the meeting for public questions.
Public Questions.
Members of the public may ask the Chairman for permission to address Council with respect to:
 - (a) items not on the agenda.
Please be advised that the nature of your question should be submitted to the Clerk no less than 48 hours prior to the meeting.
 - (b) Items on the agenda.
Meeting re-convened
8. **ACTION LIST (Appendix 2)**
To review and receive progress report on items on the 'Action List'. Completed works on separate list.
9. **HAMPERS COMMON PLAYGROUND**
To set a date for working party
10. **IN Bloom**
Up Date on preparations and PTC hanging baskets and new brackets

****End of Agenda****